

# ACADEMIC CALENDAR 2017-2018

Month & Year	Activity	Tentative Dates	
<b>July 2017</b>	College opens on	10-07-17	
	Normal Admission for ongoing and new classes	10-07-17 to 22-07-17 (12 days)	
	Late admission (for ongoing and new classes) to be allowed by the Principal of the college with late Fee of Rs. 550/- per student.	24-07-17 to 31-07-17 (7days)	
	Teaching starts:	22-07-17	
	Late Admission to be allowed by the Vice Chancellor with late fee for Rs. 2040/ per student.	01-08-17 to 14-08-2017 (12 days)	
	Time Table to be made and displayed on notice board & in the Staff Room	12-7-2017	
	Groups to be made, displayed on notice boards and notified to students	3rd week of July, 2017	
	Term wise division of syllabus to be submitted by Heads	Last week of July, 2017	
	<b>August September 2017</b>	Monthly Class Test for all classes	3rd week of August 2017
		Articles for College Magazine to be submitted to the Chief-Editor	30th August, 2017
Question Papers for class tests to be framed and to be submitted to Dean Academics		2nd week of September, 2017	
Monthly Class test		2nd week of September, 2017	
Submission of lecture statements		29th September 2017	
<b>October November 2017</b>	Online Examination forms to be filled by the students	1st week of October, 2017	
	Autumn Break	30-09-17 to 09-10-17 (10 days)	
	Special Classes for the students having less than 75% attendance till 1st House Examination	During Autumn Break	
	Monthly Class Test for all classes	Last week of October, 2017	
	Internal assessment of all classes to be submitted.	2nd week of Nov., 2017	
	Declaration of results and distribution of Result Cards	2nd week of Nov., 2017	
	Principal -Parent -Teacher meeting	3rd week of November, 2017	
	Special test for the students who could not appear or clear Monthly class tests due to co-academic activities/ sports activities / medical cause	3rd week of November, 2017	
Submission of syllabus completion proforma	3rd week of November, 2017		
Lecture statements of all classes to be submitted	19-11-2017		

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<b>December 2017</b>	End Semester Examination Updating and revision of College Prospectus Winter Break	02-12-2017 to 21-12-2017 (17days) 1st week of December, 2017 22-12-2017 to 07-01-2018 (17days)
<b>January February 2018</b>	Online Examination forms to be filed by the students of all Classes Monthly Class Test for all classes	1st week of February, 2018 2nd week of February, 2018
<b>March 2018</b>	Monthly Class Test for all classes Principal - Parent - Teacher meeting Academic Calendar 2018-19 to be planned	2nd week of March, 2018 Last week of March, 2018 Last week of March, 2018
<b>April May June 2018</b>	Monthly Class Tests for all classes Printing of College Prospectus and College Magazine 'Avastha' Work Load to be submitted by Heads of all Departments Internal Assessment of all Classes to be submitted Meeting regarding College Prospectus and College Magazine 'Avastha' Lecture statements of all classes to be submitted Special Classes for the students having less than 75% attendance University Practical Examination for all Classes End Semester Examination of all classes Summer Vacation (tentative) Sale of Prospectus	1st week of April, 2018 1st week of April, 2018 3rd week of April 2018 3rd week of April 2018 3rd week of April 2018 Last week of April 2018 Last week of April 2018 Last week of April, 2018 11-05-18 to 01-06-18 (19 Days) 02-6-18 to 08-07-18 (37 days) 2nd week of June 2018
<b>Schedule of Meetings</b>	Departmental Meetings Meetings of IQAC and Attendance regulation Committee with College Principal Meeting of Non Teaching Staff with College Principal Meeting of IV Class Employees with College Principal Departmental Meetings with College Principal Staff Meeting with College Principal	1st and 3rd week of every month 2nd week of every month 3rd week of every month 3rd week of every month Last week of every month Last week of every month