

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2016-2017

I. Details of the Institution

1.1 Name of the Institution

Anglo Sanskrit College for Women

1.2 Address Line 1

Amloh Road, Khanna

Address Line 2

-

City/Town

Khanna, Distt. Ludhiana

State

Punjab

Pin Code

141401

Institution e-mail address

ascollegeforwomen@gmail.com

Contact Nos.

01628-220570

Name of the Head of the Institution:

Dr. Meenu Sharma

Tel. No. with STD Code:

01628-220470

Mobile:

+9198722-07005

Name of the IQAC Co-ordinator:

Dr.Rajni Chhabra

Mobile:

98031-10772

IQAC e-mail address:

ascw.naac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) PBC0GN12045

OR

1.4 NAAC Executive Committee No. & Date:

EC/35/001 dated February 28, 2005

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.ascwkhanna.com

Web-link of the AQAR:

www.ascwkhanna.com/downloads/aqar/2016-17

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	82.40	2005	5 Years
2	2 nd Cycle	A	3.01	2016	5 Years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-08-2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment

- i. AQAR 2005-06 submitted to NAAC on 29/06/2006
- ii. AQAR 2006-07 submitted to NAAC on 19/10/2007
- iii. AQAR 2007-08 submitted to NAAC on 02/04/2009
- iv. AQAR 2008-09 submitted to NAAC on 27/02/2010
- v. AQAR 2009-10 submitted to NAAC on 02/02/2015
& resubmitted to NAAC on 04/02/2015
- vi. AQAR 2010-11 submitted to NAAC on 04/02/2015
- vii. AQAR 2011-12 submitted to NAAC on 06/02/2015
- viii. AQAR 2012-13 submitted to NAAC on 07/02/2015
- ix. AQAR 2013-14 submitted to NAAC on 09/02/2015
- x. AQAR 2014-15 submitted to NAAC on 05/12/2015
- xi. AQAR 2015-16 submitted to NAAC on 20/08/2016

1.9 Institutional Status

University **NA.** State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) . Computer Science and Application

1.11 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N.A.

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

02

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	06
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	01
2.7 No. of Nominees from Employers/ Industrialists	02
2.8 No. of other External Experts	01
2.9 Total No. of members	21
2.10 No. of IQAC meetings held	10

2.11 No. of meetings with various stakeholders:	No.	08	Faculty	03
	Non-Teaching Staff /Students	02	Alumni	01
			Others	02

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	02	International	Nil	National	01	State	Nil	Institution Level	01
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(ii) Themes

Career Guidance

An Extension lecture regarding awareness among students about their career was organized by Career Guidance and Conselling Cell.

2.14 Significant Activities and contributions made by IQAC

Various Functions/Departmental Activities were organised like Havan Yajna & Award of Certificates, Elections of Central Association, Talent Search and Teej Festival, Essay Writing Competition by different departments, Teacher's Day, Hindi Divas, Annual Election of Alumni Association, An activity on "Different Aspects of Mathematics, National Voter Day, Birthday of Shri Guru Gobind Singh Ji, Quiz Contest by Commerce Deptt., Mother Tongue Day, Seven Days N.S.S. Day Camp, Swachh Bharat Abhiyan, 65th Republic Day, Quiz Contest by Reader's Club, Swami Vivekanand Birth Anniversary Celebrations, Folk and Arts Item Competition, World Literacy Day, Gandhi Jayanti, Sadhawna Divas, Weekly Quiz Contest by Library Department, Human Rights Day, National Unity Day on the Birth Anniversary of Sardar Vallabhbhai Patel, An Essay Writing Competition and Poster Making Competition by NSS Deptt., Independence Day, National Seminar by Post Graduate Deptt. of Hindi, Blood Donation Camp by Red Cross Society & Red Ribbon Club, Basant Utsav, Lohri Celebration, 38th Annual Athletic Meet, Two Day's Personality Development Workshop, Farewell Party, Annual Prize Distribution and Convocation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year given below:-

Plan of Action	Execution
<ol style="list-style-type: none"> 1. Purchase of Land for College Campus. 2. Arrangement for Separate Rooms for the Heads of departments. 3. Expansion of College Library. 4. Construction of Indoor Sports Stadium out of U.G.C. Grant, New Delhi to be received. 5. To apply for affiliation of three Post Graduate Course i.e. M.Com, M.A. in Punjabi and M.A. in History and two Under Graduate Courses B. Sc Home Science & B.Sc (Non-Medical). 6. To enhance the participation in different items in Cultural and Heritage festival organized the Zonal University and Inter University Level. 7. To participate in different sports competitions/championships at inter-college, university and inter university level. 8. To organize and participate in Co-academic Activities such as NCC, NSS, Talent Hunt Events, Declamation Contests, Paper presentation contest, debates, essay writing competitions, community service public awareness meets, annual athletic meets and to commemorate days of special importance etc. 	<ol style="list-style-type: none"> 1. Purchase of land for college campus is under consideration. 2. Separate rooms provided for Home Science, Fashion Designing, Computer Science Deptt. and IQAC room for IQAC cell. 3. In 2016-2017, 333 Text Books worth Rs. 92215.5% , 03 CD's were added in library and existing 75 Journals/Periodicals were renewed worth Rs. 49580/-. 4. Grant from UGC is still awaited. 5. Affiliation is under process. 6. 105 students participated in Youth Cultural & Heritage Festival and won 9 prizes. 7. 61 students participated in different Sports competitions at Inter College and 02 students participated in Sports competitions at National Level. 8. 18 Extension activities were organized by NCC and NSS, 18 activities by other societies/cells.

<p>9. To motivate participation in seminars/workshops/conferences/extension lectures, publish books & articles, provide research guidance, pursue research projects and develop linkage professional societies, clubs, NGO's Alumni Association.</p> <p>10. To organize National Conference in the subjects of Maths, Economics, Hindi and Sociology.</p> <p>11. To undertake the necessary steps required for timely accreditation of the College by NAAC in accordance with the UGC Regulation for mandatory assessment & accreditation by NAAC.</p>	<p>9. 03 Books ,02 Chapters in Books were Published and 01 Book was translated by faculty members. 01 Research paper was published in National Journal and 13 papers were presented in National/Inter National conferences/seminars.</p> <p>10. One Day National Seminar was organized by Post Graduate Deptt. of Hindi.</p> <p>11. NAAC team visited the College from 18-04-16 to 20-04-16 and accredited the college at A level. Naac Peer Team appreciated the college for its strengths give below:-</p> <p>a) Emphasis being given on quality maintenance & development process with establishment of IQAC.</p> <p>b) Availability of core/elective options in Arts, Add-on courses, sufficient Teaching learning facility, Hostel & Sports facilities, fully air-conditioned Library, Computer labs with Internet facility and Grievance Redresal cell.</p> <p>c) Opportunities being provided to faculty for attending conferences, seminars & Refresher courses.</p> <p>d) Research publications at regular intervals.</p> <p>e) Value-based education being provided.</p> <p>f) Co-curricular & Extra-curricular activities being held.</p> <p>g) Extension activities being organized as National Conference by Maths Deptt.</p> <p>h) Fee concessions & scholarships being given to economically backward students.</p> <p>i) Running Welfare schemes for wards of employees.</p> <p>j) Regular class tests, assignments and evaluation being placed.</p> <p>k) Getting various positions by the students in Academic & Co-academics activities.</p> <p>l) Short term courses as well as Personality development courses being organized.</p>
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*** Academic Calendar 2016-17 enclosed as Annexure-I (i-ii)**

2.16 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management Syndicate Any other body

Provide the details of the action taken ☐ ☐ ☐

N.A.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			
PG	04	-	04	-
UG	04	-	03	-
PG Diploma	01	-	01	-
Advanced Diploma	02	-	02	-
Diploma	02	-	02	-
Certificate	02	-	02	-
Others	-	-	-	-
Total	15	-	14	-
Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

15 Elective Subjects, PG Diploma: 01, UG: 04, PG: 04, Career- Oriented Programs: 02

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni ☒ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

Feedback from stake-holders on teachers and students programme evaluation is one of the prominent concerns of the college. Some of the stressed upon issues in the feedback are quality of education, the interaction between the teachers and the student, the Curriculum and the Co-Curricular activities. Students Feedback, which is valuable for the growth of the Institute, has been collected through feedback proforma filled by the students themselves. The details are enclosed as (**Annexure-II**)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College does not revise or update the syllabus rather it is done by the affiliating university i.e. Panjab University, Chandigarh from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Two Career-Oriented Certificate Courses in Computer Based Accounting and Communicative English were started in the College.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	09	04	-	-

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
36	NIL	NIL	NIL	NIL	NIL	01	-	37	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

-

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	03	-
Presented papers	-	13	-
Resource Persons	-	01	-

Detail given in **Annexure – III (i to iii)**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More use of Information and Communication Technology has been encouraged including the use of Interactive Board and Interactive Projector, Internet, Softwares and OHP Visualizers.
- Power Point Presentations on Contemporary topics by UG and PG Departments.
- Computer Awareness Programme was made compulsory to be attended by the faculty members in recess period from 03-09-2016 to 10-09-2016, 18-10-2016 to 31-10-2016, 02-11-2016 to 15-11-2016, from 06-12-2016 to 16-12-2016 and from 24-09-2016 to 10-10-2016.
- INFLIBNET Practice Classes for students and staff were also arranged.
- Log Book is prepared by each faculty member 15 days ahead & is checked regularly by the H.O.D., Dean Academics and by Madam Principal.

2.7 Total No. of actual teaching days during this academic year

236

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy and Online Multiple Choice Questions)

- Special tests and special classes for the students who couldn't appear in house examinations due to some genuine reasons and for those students who fall short of the attendance.
- Attendance Regulation Committee has been formed. As per the committee, 7 days continuously absentee report of students is taken from the teaching staff after every 10 days and the parents are informed through SMS and they are asked to meet the conveners of concerned class at the given time and date.
- At the end of each month, each staff member is to give the report of irregular students. Parents are informed monthly about the shortage of lectures of their ward through post.
- Parents are informed about results of house examinations through post.
- Class tests are conducted and record is maintained regularly.
- Process of rechecking is adopted after results for the convenience of the students.
- Bar coding is adopted by the Affiliating University.
- Parent Teacher Meet (PTM) is another measure adopted by the College to bring transparency between the parents and the college.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

Nil

Nil

2.10 Average percentage of attendance of students

87.01%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared		Division				
		Distincti on (Above 75%)	I (Above 60%)	II (Above 50%)	III (Below 50%)	CS/RL	Pass %
BA I Sem	212	5	55	46	97	9	100%
BA III Sem	176	11	56	40	68	1	100%
BA III (Annual)	262	11	135	64	50	2	99.63%
B.Com I Sem	73	Nil	29	23	20	1	100%
B.Com III Sem	64	3	21	20	20	Nil	100%

B.Com V Sem	65	6	43	12	4	Nil	100%
B.C.A. I Sem	13	Nil	7	1	5	Nil	100%
B.C.A. III Sem	12	Nil	3	2	7	Nil	100%
B.C.A. V Sem	12	Nil	10	2	Nil	Nil	100%
PGDCA I Sem	15	4	5	1	2	Nil	86.66%
B.Sc FD I Sem	20	17	2	Nil	1	Nil	100%
B.Sc FD III Sem	13	10	2	Nil	1	Nil	100%
B.Sc V Sem	17	14	3	Nil	Nil	Nil	100%
M.A(Hindi) I Sem	10	Nil	5	2	3	Nil	100%
M.A.Hindi III Sem	30	1	25	4	Nil	Nil	100%
M.A(Eco.) I Sem	11	1	9	Nil	1	Nil	100%
M.A(Eco.) III Sem	31	11	19	1	Nil	Nil	100%
M.A(Sociology) I Sem	22	Nil	10	11	Nil	1	100%
M.A(Sociology) III Sem	20	1	13	6	Nil	Nil	100%
M.Sc. Math I Sem	29	Nil	5	1	23	Nil	100%
M.Sc. Math III Sem	25	3	4	2	16	Nil	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Before the beginning of the Session 2016-17, Members of IQAC cell prepared College Prospectus containing important information regarding Rules of admission, Subject combinations, Fee structure, Academic and Co-academic calendars, College activities, Achievements of Session 2015-16 and List of various committees. (Detail of Co-Academic Calendar given in **Annexure-IV(i-iii)**)
- Time Table and Unitization of syllabus is prepared before the beginning of the session.
- On the very first day of the Session, Principal held meeting with staff to discuss the results and strategy to be followed in future for further progress of the students.
- Comparative chart showing College Pass percentage and University Pass percentage for all classes is prepared and analyzed.
- Regular checking of lesson plans and syllabus covered was done throughout the session.

- Computer Deptt. has taken up the responsibility to aware the staff regarding latest computer techniques.
- Teachers are encouraged to use ICT in teaching learning process.
- Schedule for smart class is prepared by the Dean Academics and is strictly followed.
- Facilitating support for inter-disciplinary programs.
- Checking the result records of teachers by the Management and the Principal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	03	-	03
Technical Staff	03	-	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- (i) The college received a sum of **Rs. 3,75,000/- out of total grant of Rs. 7,50,000/- from UGC for Dr. Ambedkar Studies Centre under the Scheme of ‘Epoch Making Social Thinkers of India’ to our colleges on 26/11/2014 vide** Sanction No. F.No.4-107/2013 (NFE) dated 26/11/2014.
- (ii) The college received a sum of **Rs. 3,75,000/- out of total grant of Rs. 7,50,000/- from UGC for Swami Vivekanand Studies Centre under the Scheme of ‘Epoch Making Social Thinkers of India’ to our colleges on 26/11/2014 vide** Sanction No. F.No.4-156/2013 (NFE) dated 26/11/2014.
- (iii) A grant of **Rs. 12,60,000/- (Twelve Lakh Sixty Thousand)** out of total Grant of **Rs. 14,00,000/-** sanctioned by U.G.C. New Delhi for Add On courses. Details given below:-
- (a) **Rs.6,30,000/-** for Add-On-Course in “Communicative English” under Arts/Social Science Stream, out of total Grant of **Rs. 7,00,000/-** sanctioned for this purpose.
- (b) **Rs. 6,30,000/-** for Add-On-Course in “Computer Based Accounting” under Commerce Stream, out of total Grant for **Rs. 7,00,000/-** sanctioned for this purpose.
- (iv) A sum of **Rs. 3,00,000/-** has been received under MPLAD Scheme to construct the Common Room for Girls. The Common Room has been completed.
- (iv) College received a financial subsidy of **Rs. 26,500/-** from CDC Panjab University, Chandigarh for organising a one-day National Seminar by Post Graduate Department of Hindi.

IQAC encourages faculty members to register for Ph.D and M.Phil. It also encourages Heads of Departments to organise Conferences, Seminars and to encourage the Staff for major and minor research projects. One faculty member has completed M.com in the session 2016-2017. 03 Books , 02 Chapters in Books were published and 01 Book was translated by faculty members. 01 Research paper was published in National Journal and 13 research papers were presented in National/Inter-National conferences/seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	-

Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: Non-availability of data

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences/Seminars/Workshops organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	-	-	01	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of
University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	01	-	03	-	01

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N.A.

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level	100	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	-	State level	28
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	07		
NCC	10	NSS	08	Any others	18

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS, NCC and Red Cross Society Activities :

- 7 Days' Day Camp by NSS from 12-10-2016 to 18-10-2016.
- Blood Donation Camp by Red Cross Society on 15-04-2017.
- Visit to old age home, slum-areas, participation in Independence Day and Republic Day celebrations organised by Local Administration, Khanna and National Voluntary Contribution to Swacch Bharat Abhiyan.
- NSS Unit celebrated 'Sadbhawana Diwas' on 20-8-2016.
- NSS Unit celebrated 'Azadi-70 Yaad Karo Kurban' on 23-8-2016
- NSS Unit organised 'Sarav Pakhwada' on 14-9-2016.
- NSS & NCC Unit celebrated 'National Constitution Day' on 26-11-2016.
- NCC Unit organised a lecture on E-Payment to celebrate 'National Youth Day' on 12-1-2017.
- Equal opportunity cell in collaboration with Youth Welfare Deptt. & NSS unit organised a State level Voter's Day on 17-1-2017.
- NCC Unit celebrated National Voter's day on 25-1-2017.
- NCC Unit organised a lecture on E-Payment on 10-4-2017.

Celebration of Important Days by 18 Departmental Societies

- English Department celebrated Teacher's Day on 05-09-2016.
- Post Graduate Department of Hindi celebrated Hindi Diwas on 14-09-2016.
- Post Graduate Department of Sociology celebrated Social Justice Day on 27-02-2017.
- History Department of the college celebrated Gandhi Jayanti on 30-09-2016.
- Punjabi Department celebrated the Birth Anniversary of Guru Gobind Singh Ji on 28-1-2017
- Post Graduate Department of Economics celebrated "World Literacy Day" on 08-09-2016.
- Political Science Department celebrated Human Rights Day on 19-11-2016
- Punjabi Department celebrated Mother Tongue Day on 22-02-2017.

Cultural Activities / Celebrations

- Havan Yajna was performed on 30-08-2016.
- Talent Search and Teej Festival was celebrated on 27-08-2016.
- The Festival of Lohri was celebrated on 13-01-2017.
- Basant Utsav was celebrated on 18-02- 2017.
- Annual Athletic Meet was organized on 15-02-2017.
- Convocation and Prize Distribution was organized on 19-04- 2017.

Conferences/Extension Lectures/Workshops/Presentations by Departments/Exhibitions

- Sanskrit Department organized a calligraphy Competition on 29-08- 2016.
- Annual Election of the Alumni Association was held on 05-08- 2016.
- Quiz Contest by Commerce Department on 15-09- 2016.
- Inter Class Competition of various Creative Writing, Fine Arts, Folk Dance, Folk Song, Vaar, Kali, Kwishri by Music, Dance, Home Science Deptt. & Fashion Designing Deptt. On 16-9-2016.
- Commerce & Economics Deptt. organised an Extension lecture on 'Goods & Service Tax' on 26-9-2016.
- Guest lecture on General Cancer Awareness was organised in the College on 12-11-2016.
- Post Graduate Deptt. of Hindi organised a one Day National Seminar on 17-02-2017 on the topic 'Adhunik Hindi Sahitya and Chintan ke Vividh Aayam'.
- Extension lecture on 'Pardhan Mantri Kaushal Vikas Yojna' was organised by Placement Cell on 10-4-2017.
- A Two Days Personality Development workshop organised in college on 11-3-2017 to 12-3-2017.
- Computer Department organised a Powerpoint Presentation on 'Advancement in Computer Technology' on 10-11-2016.
- Post Graduate Deptt. of Mathematics organized an activity on 'Different Aspects of Mathematics' on 16-11-2016.
- Readers club organized a Quiz Contest on 18-11-2016.
- A workshop/lecture regarding the working of Electronic Voting machine was organized by the office deputed by Election Commission on 27-01-2017.
- Swami Vivekanand Study Centre with collaboration of NCC Unit & Central Association celebrated International Youth Day on 12-07-2016.
- Career Guidance & Counselling Cell organised a lecture on Career awareness in the College on 30-1-2017.

One Day Trips/Industrial Visits

- ♦ **Commerce Department:-** Commerce Department organized a one day Educational trip to Markfed Khanna on 29th July, 2016.

- ♦ **Commerce Department:-** Commerce Department organized a one day trip to Chankaya Diary Khanna on 8th August, 2016.
- ♦ **Computer Department:-** Computer Department of the college organized a one day Educational trip to Cyber Fin Technology on 17th August, 2016.
- ♦ **NSS Department:-** NSS Department of the college organized a one day Historical trip to Village Isru on 17th August, 2016.
- ♦ **Physical Education Department** organized a one day Educational trip to Guru Nanak Stadium, Ludhiana on 11th September, 2016.
- ♦ **Hindi Department** organized a one day Educational trip to Dhanik Bhaskar on 20th September, 2016.
- ♦ **History Department** organized a one day Educational trip to Manji Sahib and Mugal Fort (Kottan) on 23rd September, 2016.
- ♦ **Economics Department** organized a one day Educational trip to Amba Steel Industry, Alour and Garg Machine Tools Focal Point Gobindgarh on 24th September, 2016
- ♦ **Punjabi Department** organized a one day Educational trip to Fathegarh Sahib on 1st October, 2016.
- ♦ **English Department** organized a one day Educational trip to Dainik Bhaskar, Sirhind and Fathegarh Sahib on 5th Nov, 2016.
- ♦ **B.Sc Fashion Designing Department** organized a one day Industrial Trip to Oster at Ludhiana and Gurudwara Sri Katana Sahib on 11th Nov, 2016.
- ♦ **Home Science Department** organized a one day Educational trip at Sportking Synthetics Ltd. Kanech (Sahnewal) on 18th Nov, 2016.
- ♦ **Sociology Department** organized a one day trip to Tiger Safari, Pavillin Mall, Ludhiana on 22th Nov, 2016.
- ♦ **Music & Dance Department** organized a one day trip to Bhaini Sahib, Ludhiana on 27th Jan, 2017.
- ♦ **Home Scince Department:-** Home Science Department organized a one day Educational visit to Chankaya Diary Products Ltd. Mandi Gobindgarh and Fathegarh Sahib Gurudwara on 28th January, 2017.
- ♦ **Environmental Education Department** organized a one day Educational trip to Local Nurseries of Khanna on 5th March, 2017.
- ♦ **Sanskrit Department:-** Sanskrit Department organized a one day Educational visit to Chandigarh on 19th March, 2017.
- ♦ **Fashion Designing Department** organized a one day Educational Trip to Jalandhar on 26th March, 2017.
- ♦ **Commerce Department** organized a one day Educational Trip to Markfed, Jalandhar on 04th April, 2017.
- ♦ **Computer Science Department** organized a one day Educational Trip to Science City, Jalandhar on 04th April, 2017.
- ♦ **Mathematics Department** organized a one day Educational Trip to Science City, Jalandhar on 04th April, 2017.
- ♦ **History Department** organized a one day Educational Trip to Virast-E-Khalsa, Anandpur Sahib on 04th April, 2017.
- ♦ **Hindi Department** organized a one day Educational trip to Jalandhar on 9th April, 2017.
- ♦ **Political Science Department** organized a one day Educational Trip to Chandigarh on 9th April, 2017.
- ♦ **Computer Science Department** organized a one day Educational Trip to Sanghol on 14th April, 2017.
(Details given in Annexure V (i-xxxiv))

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.53 Acre	-	-	4.53 Acre
Class rooms	24	1	-	24
Laboratories	12	-	-	12
Conference Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	-	-	15
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 5,353,704/-	1,30,436/-	-	Rs. 5,484,140/-
Others	-	22,92,288/-	-	22,92,288/-

4.2 Computerization of administration and library

- The college makes special efforts to integrate technology with teaching learning process.
- The college has 05 Smart Class rooms and facility of teaching with Interactive Board and Interactive LCD Projectors. It has 03 well equipped computer Labs with 101 Computers, 7 Laptops, 9 Printers, 2 Photostat Machines, 2 Visualizer's, 8 Projectors with Screen, 2 Scanners, 1 Portable Colored Printer, 18 White Boards & Computer Softwares have been purchased out of UGC Grant received by the college.
- College Library has its Software 'Advanta'

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25756	Rs.42,20,954/-	333	Rs.92,215.5/-	-	Rs. 43,13,169.5/-
Reference Books	808	Rs. 5,24,724/-	-	-	808	Rs. 5,24,724/-
e-Books						-
Journals/Periodicals	78	Rs. 53,888/-	Renewal of existing 75 Journals/Periodicals	4,288/-	75	Rs.58,176/-

e-Journals	I N F L I B N E T N-List Programme to access more than 6000+ e-journals (with back files for 10 years) and 97,000+ e-books. The facility is being widely used by faculty and students for research work.					
Digital Database	-	-	-	-	-	-
CD & Video	180	Rs. 7305/-	-	-	-	Rs. 7,305/-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	101	74	06	-	-	17	-	04
Added	-	-	-	-	-	-	-	-
Total	101	74	06	-	-	17	-	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Purchase of Computer Softwares for language lab and Add On Courses
- Crash Courses in Internet and Basic Computers for Students. Internet Facility for Staff and Students in Computer Labs and Library.
- INFLIBNET Facility:- I N F L I B N E T N-List Programme to access more than 6000+ e-journals (with back files for 10 years) and 97,000+ e-books. The facility is being widely used by faculty and students for research work.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 5,11,352/-

ii) Campus Infrastructure and facilities

Rs. 13,64,513/-

iii) Equipments

Rs. 1,30,436/-

iv) Others

Rs. 2,63,392/-

Total:

Rs.22,69,693/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information regarding provision of Student Welfare Programmes like Scholarships given by the University, Government and by the college to SC/ST/OBC/Minority groups and to brilliant students, fee concessions and Book-Bank facility is clearly mentioned in College Prospectus, displayed on College Notice-boards, available on College Website www.ascwkhanna.com and also announced in Monday Morning Assembly.

The Institution makes it mandatory that all deserving students get the benefits. During 2016-17, **622** students were benefitted amounting to **Rs. 74,31,397/-**.

5.2 Efforts made by the institution for tracking the progression

- House Tests are conducted in Sept/Oct and March and soft copy of results is prepared.
- Every month students have to appear in 02 to 04 class tests and marks obtained are recorded and analysed by the Heads of Department and Dean Academics. Necessary steps are taken for further improvement.
- Special tests and Special Classes for students who could not clear the University condition
- Assignments are given on various topics to both UG and PG students.
- Assessment is based on specific criteria.
- Assessment is prepared strictly in accordance with the specific criteria.
- Comparative study is made between the college pass percentage and university pass percentage
- Tutorial groups are designed for the spiritual and Aesthetic growth of the students. **(Detail of Tutorial Groups with schedule given in Annexure-VI)**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
984	182	-	--

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
-	-

Women

No	%
1166	100%

Last Year (2015-16)					This Year (2016-17)				
General	SC/ST	OBC	Physically Challenged /Minority	Total	General	SC/ST	OBC	Physically Challenged/ Minority	Total
878	321	30	Nil/37	1266	984	254	13	Nil/113	1166

Demand ratio (For all classes except B.Com.) - 1:1 Dropout % 2.75

Demand Ratio (For B.Com.) - 1:1.17

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Informal guidance is made available to the students by the faculty members.

Sufficient Library facilities are made available to the students for competitive exams in the form of books for B.Ed, UGC-NET, Bank Recruitment (P.O. and Clerk), Insurance, Railways, Civil Supply, Taxation, Civil Services Exams etc.

Career Counselling and Guidance Cell provides important information regarding the details of competitive exams. through display on notice board.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	03

5.6 Details of student counselling and career guidance

- Career Counselling and Guidance Cell of the college displays the information regarding Competitive Exams. like B.Ed, UGC-NET, Bank Recruitment (P.O and Clerk), Insurance, Railways, Civil Supply, Taxation, Civil Services Exams etc. So that the students can apply for these Exams. in time. Extension Lectures on Subject specialization, Soft skills, Interviews Skills are arranged.
- Committee for counselling the students at the time of admission is prepared which is headed by the Experienced Senior Faculty member who guides the students to opt for particular streams according to their marks in Lower Exams and area of Interest.
- A lecture on 'Career Guidance and Counselling' was organized by Career Counselling and Guidance cell in which Sh. Tarsem Bhahia (former Principal A.S. College, Khanna) graced the occasion as being the key speaker.
- An Extension lecture on 'Pradhan Mantri Kaushal Vikas Yojna' was organised by Placement cell of the College in which key speaker of the lecture Sh. Mohit Jindal C.S., O.T.C., S.I.O.N., Patiala acknowledged the students about the importance of 'Make in India' and 'Skill India' plans.

No. of students benefitted

202

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Celebration of Lohri function for girl students and Students Grievance Redressal Cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 * No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

* Detail given in **Annexure VII (i-v)**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	194	2,72,039
Financial support from government	395	70,37,358
Financial support from other sources	10	30,000
Number of students who received International/ National recognitions	-	-
Sanskrit Scholarship Rs. 4000 per student	23	92,000

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 02

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To produce **Awakened Women** is the prime vision of the college in order to aim at an **Awakened Nation**. To raise the living standard of the regular youth by imparting them quality education is also one of the visions of the college.

Mission:-The College aims at imparting **Value-Based Education** to produce responsible citizens for nation and to lay stress on Job oriented courses. It also aims at making the students aware of their health, environmental pollution and to guard themselves and their families against drug addiction, AIDS and Female Foeticide. To provide every facility to the teachers and the taught to keep them aware of the latest developments in the field of information technology.

“Discipline, Determination and Devotion are our Prime Forte”.

6.2 Does the Institution has a management Information System

Since learning is an ongoing process, so the most important measure practised by the institution as management information system is the planning of the programs which aim at the enrichment of the curriculum and extension activities which are carried out by departmental societies, clubs and committies of the college.

Details of various Committees is given in Annexure-VIII (i to ii)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

01 Faculty member was the member of U.G and P.G. Board of Studies in Home Science, Panjab University, Chandigarh.

01 Faculty member was the Member Board of Studies in Hindi in Mata Gujri College, Fathegarh Sahib.

01 Faculty member was the member of Academic Council of P.U.

02 House tests and 2 to 4 class tests are conducted according to University Norms

Subject allocation is done as per specialization of teachers in both UG and PG Courses.

Adopting innovative teaching pedagogies is our main objective and major strength. Group discussion, field study, debates, tutorials, seminars, study tours etc. are adopted for proper understanding of subjects and thereby ensuring efficient teaching-learning process. Dean Academics ensures the preparation of workloads; Time Table Incharge prepares time-tables for different disciplines and well defined unitization of syllabus by each staff member. Well stocked Library with INFLIBNET facility, National Seminars, Workshop, extension lectures, Conferences are also organized. Teachers are encouraged to attend Faculty Development Program such as Orientation Programs, Refresher Courses, Seminars and Workshops. Faculty Members are also encouraged to undertake research activities.

6.3.3 Examination and Evaluation

To evaluate performance of the students, House Tests are conducted in September and March according to University rule Results are sent to their parents. Internal assessment based on the marks secured by students in house tests are sent to the Controller of Exam P.U. through software provided by the University. Different types of evaluation methods are adopted. University appoints examination officers to ensure smooth conduct of University exams. College appoints Centre Supdt., Deputy Supdt., Asstt. Supdts. and other staff for the exams. Teacher-wise results are examined by the Governing Body of the college. To evaluate the performance of teaching and learning, feedback is taken from students, alumni, parents and other stakeholders. Special Tests and Special Classes are held.

6.3.4 Research and Development

The college encourages the teachers for research work. The college is already having 10 Ph.D teachers. Teachers are encouraged to attend Seminars/ Conferences'/Workshops and submit proposals for projects. Eminent scholars / researchers are invited to deliver extension lectures for the benefits of students. During 2016-17, 13 papers were presented by faculty members at National/International conferences and 03 research papers have got published in Journals of National and International repute.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has well stocked library with INFLIBNET facility. During 2016-17, 333 Text-Books worth Rs. 92,215.5/- were purchased. 75 Journals were renewed worth Rs. 4288/-. Regular updaradation of Labs is done. General and account offices are computerized; Teachers are encouraged to teach with Interactive Boards and Interactive LCD Projectors and OHP projectors. Regular upgradation of infrastructure is done. A sum of Rs. 15,75,407/- was spent on the maintenance and upgradation of Computer facility and Infrastructure. A new hi-tech Conference hall is available for conducting seminars/lectures and workshops for the students.

6.3.6 Human Resource Management

College Advisory Committee, Examination Committee, Library Committee etc. along with Dean Academics, Dean Co-academics and Dean Sports plan implement the activities of the session. Evaluation of the teachers is done through Annual Confidential Report. Additional increments, Self-appraisal report and API Proformas are considered for the evaluation of teachers. Alongwith teaching, 26 committees/societies have been made and each department performs 2 to 3 activities during each session (**Details of Committees given in Annexure-VIII (i-ii)**)

6.3.7 Faculty and Staff recruitment

Selecting the right people for giving them right learning opportunities is the belief of the institution. Regular appointments are made strictly according to the laid down norms and procedures. External experts are also sometimes invited to select contractual/Adhoc teachers. Qualification of the staff is given preference. The college has the following staff: **Teaching faculty- 51 (Including Principal)**

Permanent faculty – 13 (Associate Prof. – 04, Assistant Prof. – 09)

Long Term/Short Term Contract faculty: 37

Non-Teaching Staff: 17 (Administrative Staff: 11, Temporary filled Staff: 3, Technical Staff: 03)

6.3.8 Industry Interaction / Collaboration

Career guidance and counselling to the students is frequently provided by the people from various industries through various industrial trips.

6.3.9 Admission of Students

Admission is strictly as per the rules of affiliating universities; Regulation policy of the government is also followed. Admission is on merit basis. Following table shows the number of students admitted in various courses:-

S. No.	Class	No. of Students
1.	B.A	668
2.	B.Com	209
3.	B.C.A	41
4.	B.Sc Fashion Designing	51
5.	M.A Hindi	42
6.	M.Sc Maths	55
7.	M.A Sociology	43
8.	M.A Economics	42
9.	PGDCA	15
10	Add on Courses	68

6.4 Welfare schemes for

Teaching	06
Non teaching	08
Students	06

6.5 Total corpus fund(capital fund) generated

Rs. 2,97,68,700.35/-

6.6 Whether annual financial audit has been done

Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	Principal & Dean Academics
Administrative	Yes	Chartered Accountant/Auditor General/Internal Audit	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the University's Decision regarding the Online System of providing roll no. and datesheets to the Students, a list of detained students was handed over to the Center Supdt. a day before the commencement of the examination so that the ineligible candidates may be stopped by the Supdt. to take the examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

- Feedback from the old students of the college regarding the reliance and validity of their courses in the professional world is obtained in an informal manner.
- Members of Alumni Association attended Talent Hunt and Teej Festival and gave an amount of Rs. 11000/- to the college.

6.12 Activities and support from the Parent – Teacher Association

After both the house tests in October and March respectively, the informal Parent-Teacher-Principal meetings are organised. Parents and students are requested to put their valuable suggestions in the suggestion box, specially meant for this purpose.

6.13 Development programmes for support staff

P.F Loans, Wheat Loans, Loans through banks, Loans against salary during emergency. Summer and Winter Uniforms for Class IV employees. Fee Concession and free books for the wards of 4th class employees, Token of appreciation for their dedicated work. The teaching and non-teaching staff has created Contributory Staff Welfare Corporation to extend financial support in case of illness and death.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Carbon neutrality, Landscape garden, sapling plantation, CFLs are used, ACs attached to regulators, cloppy generator to avoid noise pollution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following are the innovations introduced during this academic year:-

- Special Classes are held for those students who fall short of lectures as per university rules.
- Attendance Regulation Committee has been formed to regulate the attendance of students and due to the continuous efforts of this committee, the shortage of students has reduced considerably.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Execution
<ol style="list-style-type: none"> Purchase of Land for College Campus. Arrangement for Separate Rooms for the Heads of departments. Expansion of College Library. Construction of Indoor Sports Stadium out of U.G.C. Grant, New Delhi to be received. To apply for affiliation of three Post Graduate Course i.e. M.Com, M.A. in Punjabi and M.A. in History and two Under Graduate Courses B. Sc Home Science & B.Sc (Non-Medical). To enhance the participation in different items in Cultural and Heritage festival organized the Zonal University and Inter University Level. To participate in different sports competitions/championships at inter-college, university and inter university level. To organize and participate in Co-academic Activities such as NCC, NSS, Talent Hunt Events, Declamation Contests, Paper presentation contest, debates, essay writing competitions, community service public awareness meets, annual athletic meets and to commemorate days of special importance etc. To motivate participation in seminars/workshops/conferences/extension lectures, publish books & articles, provide research guidance, pursue 	<ol style="list-style-type: none"> Purchase of land for college campus is under consideration. Separate rooms provided for Home Science, Fashion Designing, Computer Science Deptt. and IQAC Room for IQAC Cell. During 2016-17, 333 Text-Books worth Rs. 92,215.5/- were purchased. 75 Journals were renewed worth Rs. 4288/-. Grant from UGC is still awaited. Affiliation is under process. 105 students participated in Youth Cultural & Heritage Festival and won 9 prizes. 61 students participated in different Sports competitions at Inter College and 02 students participated in Sports competitions at National Level. 18 Extension activities were organized by NCC and NSS, 18 activities by other societies/cells. 03 Books, 02 chapters in Books were Published and 01 book was translated by faculty members. 01 Research paper was published in National Journal and 13 papers were presented in National/Inter National conferences/seminars.

<p>research projects and develop linkage professional societies, clubs, NGO's Alumni Association.</p> <p>10. To organize National Conference in the subjects of Maths, Economics, Hindi and Sociology.</p> <p>11. To undertake the necessary steps required for timely accreditation of the College by NAAC in accordance with the UGC Regulations for mandatory assessment & accreditation by NAAC</p>	<p>10. One Day National Seminar was organized by Post Graduate Deptt. of Hindi.</p> <p>11. NAAC team visited the College from 18-04-16 to 20-04-16 and accredited the College at A level. NAAC Peer Team appreciated the college for its strengths given below:-</p> <p>a) Emphasis being given on quality maintenance & development process with establishment of IQAC.</p> <p>b) Availability of core/elective options in Arts, Add-on courses, sufficient Teaching learning facility, Hostel & Sports facilities, fully air-conditioned Library, Computer labs with Internet facility and Grievance Redresal cell.</p> <p>c) Opportunities being provided to faculty for attending conferences, seminars & Refresher courses.</p> <p>d) Research publications at regular intervals.</p> <p>e) Value-based education being provided.</p> <p>f) Co-curricular & Extra-curricular activities being held.</p> <p>g) Extension activities being organized as National Conference by Maths Deptt.</p> <p>h) Fee concessions & scholarships being given to economically backward students.</p> <p>i) Running Welfare schemes for wards of employees.</p> <p>j) Regular class tests, assignments and evaluation being placed.</p> <p>k) Getting various positions by the students in Academic & Co-academics activities.</p> <p>l) Short term courses as well as Personality development courses being organized.</p>
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7.3 Give two Best Practices of the Institution

Best Practice-I:

Democratic Elections:-

1. To support elections at National level
2. Elections by Central Association of the College

Best Practice-II:

To promote research in National Language

Details given in Annexure IX (i-iv)

7.4 Contribution to environmental awareness / protection

Tree plantation on Van –Mohatsav, the use of harsh pesticides and herbicides in the college ground is avoided.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Highly Qualified, Experienced, and dedicated faculty members.
- Provision of English Literary Society to promote the creative skills.
- INFLIBNET facility in the Library to all students and staff.
- Mass participation of the Students in Curricular and Co-Curricular activities.

Weakness:-

- Financial Hindrance in introducing more UG and PG Courses.
- Lack of Students' interest in practical subjects due to rural background and financial incompetency.

Opportunities:-

- Use of more ICT measures in teaching learning process.
- Introduction of more crash courses in Computer Applications
- Introduction of more e-journals.

Threats:-

- Mushrooming of nearby vocational institutes.

8. Plans of institution for next year

The basic infrastructure and learning resources in the college, no doubt, are sufficient to meet the needs of the Students up to a Decent level but there is no deny the fact that much yet remains to be done as follows. We are conscious that even sky is not the limit for a growing and developing Institution. In order to keep pace with the Times we have the following Plans for the future.

1. Purchase of Land for College Campus.
2. Arrangement for Separate Rooms for the Heads of departments.
3. Expansion of College Library.
4. Construction of Indoor Sports Stadium out of U.G.C. Grant, New Delhi to be received.
5. To apply for affiliation of three Post Graduate Courses i.e. M.Com, M.A. in Punjabi and M.A. in History and two Under Graduate Courses B. Sc Home Science & B.Sc (Non-Medical).
6. To enhance the participation in different items in Cultural and Heritage festival organized at Zonal, University and Inter University Level.
7. To participate in different sports competitions/championships at inter-college, university and inter university level.
8. To organize and participate in Co-academic Activities such as NCC, NSS, Talent Hunt Events, Declamation Contests, Paper presentation contest, debates, essay writing competitions, community service, public awareness meets, annual athletic meets and to commemorate days of special importance etc.
9. To motivate participation in seminars/workshops/conferences/extension lectures, publish books & articles, provide research guidance, pursue research projects and develop linkage with professional societies, clubs, NGO's Alumni Association.
10. To organize National Conference in the subjects of Maths, Economics, Hindi and Sociology.

Name : Dr. Rajni Chhabra




Signature of the Coordinator, IQAC

Name : Dr. Meenu Sharma



Signature of the Chairperson, IQAC

Annexure-I (i)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> </div> <div>  </div> </div>		
ACADEMIC CALENDAR 2016-2017		
Month & Year	Activity	Tentative Dates
December 2016	End Semester Examination	03-12-2016 to 28-12-2016 (22days)
	Winter Break	29-12-2016 to 10-01-2017 (13days)
January February 2017	Online Examination forms to be filled by the students of all Classes	1st week of February, 2017
	Monthly Class Test for all classes	2nd week of February, 2017
	Annual Convocation and Prize Distribution	Last week of February, 2017
March 2017	Updating and revision of College Prospectus	1st week of March, 2016
	Monthly Class Test for all classes	2nd week of March, 2017
	Principal - Parent - Teacher meeting	Last week of March, 2017
	Academic Calendar 2017-18 to be planned	Last week of March, 2017
	Work Load to be submitted by Heads of all Departments	Last week of March, 2017
April May June 2017	Monthly Class Tests for all classes	1st week of April, 2017
	Internal Assessment of all Classes to be submitted	3rd week of April 2017
	Meeting regarding College Prospectus and College Magazine 'Avastha'	3rd week of April 2017
	Lecture statements of all classes to be submitted	3rd week of April 2017
	Special Classes for be students having less than 75% attendance	3rd week of April 2017
	University Practical Examination for all Classes	Last week of April, 2017
	End Semester Examination of all classes	06-5-17 to 31-5-17
	Printing of College Prospectus and College Magazine 'Avastha'	4th week of May 2017
	Summer Vacation (tentative)	01-6-17 to 08-07-17 (39 days)
	1st week of June 2017	1st week of June 2017
	2nd week of June 2017	2nd week of June 2017
Schedule of Meetings	Departmental Meetings	1st and 3rd week of every month
	Departmental Meetings with College Principal	Last week of every month
	Meetings of IQAC members with College Principal	Last week of every month
	Staff Meetings with College Principal	Last week of every month

Annexure-I (ii)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> </div> <div>  </div> </div>		
ACADEMIC CALENDAR 2016-2017		
Month & Year	Activity	Tentative Dates
December 2016	End Semester Examination	03-12-2016 to 28-12-2016 (22days)
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	End Semester Examination of all classes	06-5-17 to 31-5-17
	Printing of College Prospectus and College Magazine 'Avastha'	4th week of May 2017
	Summer Vacation (tentative)	01-6-17 to 08-07-17 (39 days)
	Sale of Prospectus	1st week of June 2017
Schedule of Meetings	Departmental Meetings	2nd week of June 2017
	Departmental Meetings with College Principal	1st and 3rd week of every month
	Meetings of IQAC members with College Principal	Last week of every month
	Staff Meetings with College Principal	Last week of every month

Annexure-II

Feedback from stake-holders on teachers and students programme evaluation is one of the prominent concerns of the college. Some of the stressed upon issues in the feedback are quality of education, the interaction between the teachers and the students, the Curricular and the Co-Curricular activities. Students feedback, which is valuable for the growth of the institute, has been collected through feedback proforma filled by the students themselves.

Annexure-III (i)

➤ ACHIEVEMENTS OF THE STAFF

For intellectual development in their professional competence, the college Principal and the Worthy Management inspire the staff members to participate in various National and State level seminars and conferences. Some prominent achievements of the staff during the session **2016-2017** are:-

1. Dr. Meenu Sharma, Principal:

- i) Dr. Meenu Sharma, College Principal was honoured by the Directorate of Sports Panjab University, Chandigarh in recognition to the services rendered for the promotion of sports on 30-3-2017.
- ii) Attended Principal Conference held on 30-11-2016 at G.G.D.S.D. College, Chandigarh under Chairmanship of Prof. Arun K. Grover, Vice –Chancellor, Panjab University Chandigarh.
- iii) Member of Indian Society of Industrial and Applied Mathematics
- iv) Member of Journal of National Academy of Mathematics, INDIA
- v) Members of Association of Indian College Principals
- vi) Member of Academic Council of Panjab University Chandigarh
- vii) Member of CRPC, Welfare Society, Khanna
- viii) Member of Global Police Station Visitor Week Committee, Khanna
- ix) Member of Sub Division Community Policing Centre, Khanna
- x) Member of Sub-Divisional Legal Services Committee, Khanna
- xi) Member of Megha Lok Adalat, Khanna



2) Dr. Karuna Arora, H.O.D. Department of Sanskrit Presented a paper on topic “Vedaang Vyakaran Ka Mahattav” at VVBIS and IS (Panjab University) Hoshiarpur on 2-3-2017.

ii) Presented a paper on topic “Maharishi Valmiki : Pervarti Kavyakaroan ke Purna Strot” at Panjabi University, Patiala on 28-3-2017.



3) Dr. Sushma Singla, H.O.D. Department of Home Science (i) Member of UG & PG Board of studies in Home Science Panjab University, Chandigarh for the term 1-04-2013 to 31-3-2015 and again for the term 01-04-2015 to 31-03-2017.

(ii) Published a research paper titled ‘Contribution of Women through their unpaid work in Urban Punjab’ in peer reviewed Journal Studies on Home & Community Science Vol. 10(1-3) PP 43-52, ISSN No. 0973-7189, April-December, 2016,

(iii) Attended National Seminar on ‘Modern Trends in Home Science : Issues and Concerns’ organized by the Government Home Science College, Chandigarh on 21-2-2017.

(iv) Received appreciation certificate from Social Research Foundation, Kanpur for reviewing a paper in Periodic Research Journal, Vol. 5, Issue, Nov. 2016.



4) Dr. Prabhjit Kaur, H.O.D. Department of Punjabi :- Member of Academic Council of Panjab University Chandigarh from 01-02-2016 to 31-01-2018.

ii) As a Key Speaker presented a paper on the topic “350th Birthday of Sahib E Kamaal Sh. Guru Gobind Singh Ji” in National Seminar at Mata Ganga Khalsa College for Girls Kottan on 24-11-2016.



Annexure-III (ii)

5) Dr. Naina Sharma, H.O.D. Department of Hindi Member Board of Studies : Mata Gujri College Fatehgarh Sahib w.e.f. 2016-2018



(ii) She has translated book of Punjabi namely “Chonvi Kavita” by Sardar Panchi to Hindi published by Bhasha Vibhag, Punjab.

6) Ms. Ranjit Kaur, H.O.D. Department of Commerce presented a Paper on topic “A move towards Digital India” at a National Seminar on “E Governance in India : Practice and Defiance’s ” organized at National College for Women, Machhiwara on 09-03-2017.



ii) published a Book “ Entrepreneurship and Small Business” by Zohra Publication of B.Com V-Sem 2016 with ISBN Code. 9789382376-80-4 .

iii) published a Book “ Financial Markets and Services” by Zohra Publication of B.Com V-Sem 2016 with ISBN Code. 9789382376-93-4.

iv) published a Book “ Production and Operation Management” by Zohra Publication of B.Com V-Sem 2016 with ISBN Code. 9789382376-64-4.

v) presented a Paper on topic “Benefits of CSR & Importance of Business Ethics to CSR” at a National Seminar on “Corporate Social Responsibility in Current Economic Scenario” organized by Shree Atam Vallabh Jain College Ludhiana on 24-02-2017.

7) Dr. Rajni Chhabra, H.O.D. Department of Economics attended Refresher Course (Interdisciplinary Course) at Academic staff college, Pb. University Chandigarh from 31st May to 20th June, 2016.



8) Dr. Goldy Garg, Assistant Professor in Commerce:- attended three months PRCN Training at Gwalior from 15-08- 2016 to 13-11- 2016 and was awarded with the rank of Lieutenant and also got a certificate of excellence for Lecture Individually presented at Gwalior.



ii) presented a Paper on topic “Issues in Implementation of CSR” at a National Seminar on “Corporate Social Responsibility in Current Economic Scenario” organized by Shree Atam Vallabh Jain College Ludhiana on 24-02-2017.

iii) presented a Paper on topic “E Banking-Indian Scenario” at a National Seminar on “ E Governance in India : Practice and Defiance’s ” organized at National College for Women, Machhiwara on 09-03-2017.

9) Ms. Harinder Kaur, H.O.D. Department of Fashion Designing:- delivered a lecture at Govt. High School, Amloh Road, Khanna about the different courses available in the field of Fashion Designing.



ii) participated in National Seminar on “Modern Treands in Home Science: Issues and Concerns”, on 21-2-2017 at Govt. Home Science College Chandigarh.

iii) delivered a guest lecture on the topic “Textile Finishes” on 06-04-2017 at National College for Women, Machhiwara.

10) S. Imrosepreet Singh, Assistant Professor in Mathematics:- Attended an Orientation Course held at Punjabi University, Patiala from 20-6-2016 to 16-7-2016.



Annexure-III (iii)

11) Ms. Sujata, Assistant Professor in Economics:- Published a Paper in Book, “Education Reforms: Challenges and Strategies” by Besh Bhagat College Bardwal Dhuri with ISSN No. 9789385583056 under the title “Indian Higher Education- Challenges and Reforms” .



(ii) Published a Paper in Book “ Punjab Economy challenges and strategies” by Besh Bhagat College Bardwal Dhuri with ISSN No. 9789385583186 under the title “Status of Ground Water irrigation in Punjab-its management strategies and way forward” .

(iii) Presented a paper in one day National Seminar by Besh Bhagat, College on “Structural Transformation in India: Agriculture to Non-Agriculture Sector in form of employment.

(iv) Presented a paper in one day National Seminar by Akal Degree College for Women, Sangrur, on topic “Women Empowerment-A Strategy towards socio-economics development” on 15-3-2017.

12) Ms. Jyoti Sood, Assistant Professor in English :- presented a Paper in one day National Seminar on “Cinematic Adaption of Literary Texts : The Author Versus The Director” on topic “Cinematic Adaptations of Literary Texts : From Sugar to Spice, with special reference to Indian Cinema” at S.D. College Ambala on 24-03-2017.



13) Ms. Garima Tandon, Assistant Professor in Computer Science completed M.Com from Punjabi University securing 1st Division.



14) Ms. Uvika Sharma, H.O.D. Department of Physical Education was nominated as a member of Panjab University Rowing club (men-women) 2016-17.

ii) Nominated as a member of Panjab University Yachting Club (men-women) 2016-17.

iii) Selected as the manager of All India University Canoeing and Kayaking (women) held at Pong Dam from 16-9-2016 to 19-9-2016.

iv) Presented a paper on “Sports and Media” National Seminar conducted by Physical education Department, D.A.V. College (Lahore), Ambala city.

v) Honoured by the Directorate of Sports Panjab University, Chandigarh in recognition to the services rendered by her for the promotion of sports on 30-3-2017.



15) Ms. Parul, H.O.D. Department of Political Science presented a paper on “Corruption in India- Causes and Consequences” titled under “Emerging Trends in Indian Politics” National Seminar conducted by Post Graduate Department, S.G.G.S. Khalsa College , Mahilpur (Hoshiarpur).





16) Ms. Hushanjeet Kaur, Assistant Professor in Fashion Designing qualified the UGC/NET in 2016.





17) S. Punardeep Singh Auja, Assistant Professor in Sociology:- presented a Paper on “Empowerment of Women through Education” National Seminar conducted by Public Administration Department, Punjabi University, Patiala.




Annexure-IV (i)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> </div> <div>  </div> </div>		
CO-ACADEMIC CALENDAR 2016-2017		
Month & Year	Activity & Functions	Tentative Dates
July 2016	Havan	30th July 2016
	One Day Educational Trip by Commerce Deptt.	Last week of July 2016
August 2016	Enrollment of N.S.S, N.C.C, Youth Service Club, Red Cross, and Red Ribbon Society	1st August, 2016
	Formation of Central Association	5th August, 2016
	One day Educational Trip by Commerce Deptt.	1st week of August 2016
	One day Educational Trip by Computer Deptt.	2nd week of August 2016
	Independence Day by N.S.S, N.C.C and C.A.	15th August 2016
	Sadbhavana Drive and Tree Plantation by N.S.S and N.C.C	20th August 2016
	One day Educational Trip by Computer Deptt.	21st August 2016
	One day Educational Trip by Commerce Deptt.	4th week of August 2016
	One day Educational Trip by Economics Deptt.	4th week of August 2016
	Tal Festival and Talent Hunt by Dramatic and Youth Service Club	27th August 2016
	Sanskrit Divas by Sanskrit Deptt.	29th August 2016
	Principal - Alumni - Teacher Meeting	Last week of August 2016
September 2016	Sports Activity by Physical Education Deptt.	3rd September, 2016
	One day Educational Trip by History Deptt.	1st week of September 2016
	One day Educational Trip by Physical Educational Deptt.	1st week of September 2016
	Teachers' Day by English Deptt.	5th September, 2016
	World Literacy Day by Economics Deptt.	8th September, 2016
	One Day Educational Trip by English Deptt.	2nd week of September 2016
	One day Educational Trip by Mathematics Deptt.	2nd week of September, 2016
	Hindi Divas by Hindi Deptt.	14th September, 2016
	Quiz by Commerce Deptt.	15th September, 2016
	One Day Educational Trip by Hindi Deptt.	3rd week of September 2016
	One day Educational Trip by Punjabi Deptt.	4th week of September 2016
The world is a book and those who do not travel read only one page - St. Augustine		

Annexure-IV (ii)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> </div> <div>  </div> </div>		
CO-ACADEMIC CALENDAR 2016-2017		
Month & Year	Activity & Functions	Tentative Dates
October 2016	Gadhi Jayanti by History Deptt.	2nd October 2016
	One Day Educational Trip by Political Science Deptt.	1st week of October 2016
	Blood Donation Camp by Red Cross Society & Red Ribbon Club	1st week of October 2016
	Mathematics Awareness Day	7th October, 2016
	Audio Visual Heritage Show by Computer Science Deptt.	8th October, 2016
	One Day Educational Trip by Hindi Deptt.	3rd week of October, 2016
	One Day Educational Trip by Dance & Music Deptt.	4th week of October, 2016
	Seven Days N.S.S. Camp by N.S.S. Department	11-10-2016 to 17-10-2016 (Autumn Break)
November 2016	One Day Educational Trip by Fashion Designing Deptt.	1st week of November 2016
	One Day Educational Trip by Home Science Deptt.	2nd week of November 2016
	One Day Educational Trip by Sanskrit Deptt.	2nd week of November, 2016
	Human Rights Day by Political Science and Public Administration Deptt.	9th November, 2016
	National Education Day by Readers Club	11th November, 2016
	One Day Educational Trip by History Deptt.	2nd week of November, 2016
	One Day Educational Trip by Fashion Designing Deptt.	3rd week of November, 2016
	National Integration Day by N.C.C.	19th November, 2016
	One Day Educational Trip by Sociology Deptt.	3rd week of November, 2016
	Birthday of Guru Nanak Dev Ji by Punjabi Deptt.	25th November, 2016
December 2016	No Co-academic activity due to University Semester Examination	03-12-2016 to 28-12-2016
Travel and change of place impart new vigor to the mind - Seneca		

Annexure-IV (iii)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> <p>Est. 1972</p> </div> <div>  </div> </div>		
CO-ACADEMIC CALENDAR 2016-2017		
Month & Year	Activity & Functions	Tentative Dates
January 2017	Lohri function by C.A.	13th January, 2017
	Republic Day by N.S.S, N.C.C and C.A. Students	26th January, 2017
	One Day Educational Trip by Home Science Deptt.	Last week of January 2017
	Career Counseling Lecture by Career Guidance Deptt.	30th January, 2017
February 2017	Mental Ability Test by PG Deptt. & Commerce Deptt.	3rd February, 2017
	Personality Development Workshop by Youth Service Club & English Deptt.	6th-7th February, 2017
	Basant Utsav by Music/Dance/ FDesign, Deptt H.Sci. Deptt./F. Arts Deptt.	13th February, 2017
	Social Justice Day by Sociology Deptt.	20th February, 2017
	Sports Day	3rd week of February, 2017
	Mother Language Day by Punjabi Deptt.	22nd February, 2017
March 2017	International Women's Day by Post Graduate Deptts.	8th March 2017
	Group photo by C.A. Incharge	15th March, 2017
	Principal - Alumni - Teacher Meeting	Last week of March, 2017
	Annual Convocation & Prize Distribution	Last week of March, 2017
April 2017	Farewell Party	21st April, 2017
	Co-Academic Calendar to be planned	4th week of April, 2017
May 2017	No Co-Academic activity due to University Semester Examination	06-05-2017 to 31-05-2017
May / June 2017	Summer Vacation	01-06-2017 to 08-07-2017
<p>Nurture your mind with great thoughts. To believe in the heroic makes heroes - Benjamin Disraeli</p>		

Annexure-V (i)

Havan Yajna & Award of Certificates



An auspicious ceremony of Havan Yajna was performed in the College Campus on **30th July, 2016** to offer prayers to the 'Supreme Lord' to seek the blessings for the prosperous & Progressive beginning of the new academic session 2016-17. The occasion was graced with the

presence of members of then Managing Committee and many distinguished guests. Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna Trust and Management Society, Khanna, Worthy Sh.



Sanjeev Dhamija Vice-President, Worthy Sh. Ajay Sood, Secretary, A.S. College for Women, Adv. Sh Rajiv Rai Mehta Secretary, A.S. College, Khanna, S. Ranjit Singh Heera Secretary, A.S. College of Education, Respected Sh. Karun Arora, Secretary, M. G. C. A.

S. Model High School, Khanna, Respected Sh. Raj Kumar Sahnewalia, Member, Respected Sh. Vijay Sharma, Member Respected Sh. Vikas Mehta, Member and Respected Sudarshan Verma, Member were present on the occasion. Sh. Ashok Pandey from Shanti Kunj performed the ceremony of Havan Yajna. Before starting the Havan Yajna, Pandit Ashok Pandey presented holy robes to honour the Management Members, College Principal Dr. Meenu Sharma and the staff members representing



various committees. The College Secretary, Sh. Ajay Sood and College Principal Dr. Meenu Sharma accorded a floral welcome to all the members of Management. The College Principal Dr. Meenu Sharma emphasized on the social, cultural and environmental

importance of performing the Havan Yajna, through her address. The echoing sounds of Mantras touched the hearts of everyone present there. Two melodious Bhajans were recited by the College students. As many



as 195 meritorious students secured above 70% marks in the University Examination of the session 2015-2016 and they were awarded certificates. Alisha, the student of B.A.III was specially honoured as she topped the University Examination for the third consecutive year by scoring 87.33% marks. Esteemed President Advocate S. Paramjit Singh congratulated the meritorious students and applauded the efforts of Principal as well as the members of Teaching and Non-Teaching staff for motivating the students to achieve excellence. Our college magazine 'Avastha' was also released on this day by Esteemed President Advocate



Annexure-V (ii)

S. Paramjit Singh along with worthy Members of Management and College Principal. The stage secretary Dr. Naina Sharma presented a vote of thanks. National Anthem was recited by one and all present in the auditorium and 'Prasad' was distributed among all the students and the staff Members of the college.

➤ **Central Association:-** The Central Association of the College comprises of students from all categories like sports, academic and co-academic activities. The college has been forming Central Association through democratic elections since its inception. This year also on **5th August 2016**, elections were held for the President, Vice President, Secretary, Joint Secretary and Class Representatives from different classes. The responsibility of holding these elections was given to Dr. Sushma Singla, Head of Department of Home Science. The elected students help in maintaining the discipline in the institution. The following students were declared as the elected members:-

C.A.	President	Mandeep Kaur (B.A. III)
C.A.	Vice President	Harjot Kaur (B.Com III)
C.A.	Joint Secretary	Khushboo (B.Com III)
C.A.	Secretary	Ritika (B.Com II)



The College Principal Dr. Meenu Sharma congratulated all the elected students and inspired all of them to play their role in positive and constructive way for the welfare of the institution.

➤ **Conferences/ Guest Lectures / Workshops / Seminars/ Departmental Activities:-**

To enhance the personality and improve the quality of teaching and learning, the college organizes extension lectures, workshops and seminars from time to time inviting literary icons and legendary personalities from various universities and organizations. Teachers and students were also sent to attend the same at various places to enhance their professional and personal growth.

❖ **Sanskrit Department** organized **A Calligraphy Competition** on **29th Aug., 2016** in



the college premises to celebrate **Sanskrit Divas**.

Total 50 students took part in it. The students very skillfully performed in the competition that



Annexure-V (iii)

showed their clarity on this topic. The students who won the contest were: - Neha Mahawar (B.A.III), Sheewali (B.A.II), and Neha (B.A II), who won 1st, 2nd and 3rd positions respectively. College Principal Dr. Meenu Sharma congratulated the winners & appreciated the efforts of the department. She gave them best wishes to excel in life.

❖ **Teachers' Day** was celebrated by the **English Department** on **05th September, 2016** in the memory of Dr. Sarvpalli Radha Krishnan, a philanthropist, philosopher and a great



teacher by organizing a Calligraphy Competition. Ms. Savita Khanna along with staff members of English Department welcomed Madam Principal, Dr. Meenu Sharma who presided over the function. As many as 10 students participated in this competition with great enthusiasm. All the staff members of English Department were present to encourage the participants. College Principal Dr. Meenu Sharma appreciated the efforts of the students and staff and motivated them to do their best in every field of life. Ms. Komal (BCA 5th Sem), Ms. Sanya (B.A. 1st Sem) and Ms. Harmandeep (B.A 5th Sem) bagged 1st, 2nd and 3rd positions respectively. Winners were awarded certificates by College Principal Dr. Meenu Sharma.



Post Graduate Department of Economics of A.S. College for Women, Khanna celebrated



'World Literacy Day' on **8th September, 2016.**

College Principal Dr. Meenu Sharma presided over the function. On this occasion, students of Economics Department presented valuable



speeches and gave power point presentation. Poems were recited by Alka and Baby followed by choreography. Madam Ravinder Kaur, stage secretary told us about the history of World Literacy Day. Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna



Trust and Management Society Khanna, Sh. Sanjeev Dhamija, Worthy Vice-President, Sh. Rajesh Dalli, Worthy Gen. Secretary, Sh. Ajay Sood, Worthy Secretary A.S. College for Women, Khanna and Madam Principal appreciated the efforts of staff and students.

❖ **Post Graduate Department of Hindi** of the college celebrated **'Hindi Divas'** to pay



respect to our National Language Hindi on **14th September, 2016.** Principal Dr. Meenu Sharma presided over the function. Many cultural items



Annexure-V (iv)

such as Poem Recitation and thoughts were presented by our students. The students of M.A. Hindi presented a power point presentation to promote 'National Language Hindi'. A collage making competition was also held in which Mandeep Kaur and Yashvi Goyal stood 1st, Arshdeep Kaur and Dilpreet Kaur 2nd and Chetna 3rd respectively and Pardeep Kaur got consolation prize in this competition. On this occasion many meritorious students were awarded certificates by college Principal Dr. Meenu Sharma.



❖ **Commerce Department of the College** organized a Quiz Contest on **15th September, 2016**. College Principal Dr. Meenu Sharma presided over the function. Other staff members also graced the occasion with their presence. Four teams (A,B,C,D) comprising of twelve students participated in this contest. There were total four rounds named



Commerce Round, Current affairs & G.K. Round, Rapid Fire Round, Buzzer Round and Audience Round. Principal Madam encouraged the young students to joggle up their brilliant minds for quizzing and also motivated them to do more in various activities of the college. Team A (Anjali Sharma, Ritika Sharma and Inderjeet), Team B (Khushboo, Pooja and Simran) and Team C (Vipanpreet Kaur, Amandeep and Amrita) got 1st, 2nd & 3rd position respectively. Towards the end Dr. Meenu Sharma, Principal and Ms. Ranjit Kaur (H.O.D. of Commerce Deptt.) congratulated the winners of the quiz contest and gave blessing to them.



❖ **On 15th September, 2016** as per directions of SDM Khanna and under the able guidance of College Principal Dr. Meenu Sharma, a special camp was organized for



making the students aware about vote casting. Dr. Karuna Arora, Nodel Officer, Sh. Rajinder Singla, Office Supdt. Ms. Vaneeta Tiwari, Junior Assist. and Ms. Taranjeet Kaur Mankoo, Clerk gave instructions to the students. Approximately 150 students attended this camp.



❖ Inter Class Competition of various **Creative Writing, Fine Arts, Folk Dance, Folk Song, Vaar, Kali, Kwashri, Home Science and Heritage items** were organized by Punjabi Department, Department of Home Science & Fashion Designing Department on



Annexure-V (v)

16th September, 2016. Students of all classes participated enthusiastically to exhibit their talent. The most talented students were selected for the upcoming Youth Festival. Principal Madam appreciated the efforts of students and blessed them.

❖ **An Extension Lecture by Commerce and Economics Department** on ‘Goods and Service



Tax’ was organized in college auditorium on **26th September, 2016.**

This lecture was delivered by Dr. Ajay Sharma, Head of Post Graduate Department of Commerce GGDSD College, Chandigarh on the topic ‘Goods & Service Tax’. Worthy Sh. Ajay Sood (then Secretary, A.S.

College for women, Khanna) and Sh. Vijay Sharma (Member, A.S. High School Khanna trust & management Society, Khanna) graced the occasion with their presence. The College Principal Dr. Meenu Sharma along with Dr. Naina Sharma (Dean Co-academics), Ms. Ranjit



Kaur (Convener), Dr. Rajni Chhabra (Co-convener) accorded a floral Welcome to Sh. Ajay Sood (Secretary, A.S. College for Women, Khanna). Madam Principal along with Sh. Ajay



Sood accorded a floral Welcome to Dr. Ajay Sharma. Dr. Ajay Sharma, the resource person and Chief Guest of the day, Dr. Varinder Singh, Head of IT Department, GGDSD College, Chandigarh, Guest of Honour were given mementoes as a token of honour. Madam Principal gave a formal Welcome to all distinguished Guests and Management Members. In the beginning a melodious Bhajan was recited by our college students. Dr.



Ajay Sharma had explained about Indian Taxation System in detail. He also explained how online taxation system helps in avoiding tax evasion and corruption. He also cleared CGST, SGST and IGST and



cleared how we are shifting from multiple tax system to single tax system. Different cultural items were also presented as Histrionics, Mimicry and Folk Orchestra. All the students of Commerce and Economics Department learnt a lot from the valuable and knowledgeable speech given by Dr. Ajay Sharma. A vote of thanks was given by Ms. Ranjit Kaur, convener of the function. College Principal Dr. Meenu Sharma praised the efforts of the staff.

❖ **History Department of the College** celebrated **Gandhi Jayanti** on **30th September,**



2016. The function was presided over by College Principal Dr. Meenu Sharma. Three students of B.A I, II & III expressed their



Annexure-V (vi)

views on Mahatma Gandhi through their speeches. Madam Principal blessed all the students. Towards the end Ms. Tarnjeet Kaur conveyed a vote of thanks also pledged to celebrate this day in future.



- ❖ **Computer Department** of the college organized a Power Point Presentation on **“ Advancement in Computer Technology”** on **10th November 2016.** College Principal



Dr. Meenu Sharma presided over this function. The students of Computer Science Department gave Power Presentations. Ms. Samridhi presented about ‘3D Printing’, Ms. Tanya on



‘Blue Brain’, Ms. Komal Vij on ‘Raspberry Pie’, Ms. Simranjeet and Inderjeet on ‘Mobile Operatory System’, Ms. Gagandeep and Ms. Pavneet on ‘Advancement in Computer Technology’. Ms. Bhawna presented a melodious song. Towards the end all the participants were awarded certificates by college Principal Dr. Meenu Sharma.



Esteemed Advocate S. Paramjit Singh then President of the Management, Worthy Vice President Sh. Sanjeev Dhamija, Worthy General Secretary Sh. Rajesh Dalli, Worthy Secretary of the College Sh. Ajay Sood and College Madam Principal Dr. Meenu Sharma extended their heartiest wishes to the winners, the members of Computer Science Department.

- ❖ **Guest Lecture on General Cancer Awareness** was organized in the college on **12th November 2016.** The resource person of the lecture was Worthy Dr. Atul Sharma Joshi Additional Director General and Minimal Access Surgery, Fortis Mohali and the Guest of honour was Major Sh. Nitin Sharma. This programme was presided over by Sh. Ajay Sood then Secretary, A.S. College for Women, Khanna & Chairman Improvement Trust Khanna. Hon’ble members of Management Sh. Ajay Sood Secretary, A.S. College for Women, Khanna & Chairman Improvement Trust Khanna, Sh. Raj Kumar Sahnewalia, Senior Member of Management, Sh. Vijay Sharma, Member and Vice-President, Municipal Committee along with College Principal Dr. Meenu Sharma accorded a floral Welcome to Dr. Atul Sharma Joshi Additional Director General and Minimal Access Surgery and the Guest of honour Major Sh. Nitin Sharma, Ms. Manisha Sood Wife of Sh. Ajay Sood, Ms. Aditi Sharma w/o Sh. Nitin Sharma. Mementos were also given to our distinguished guests as a mark of respect. The stage



Annexure-V (vii)

secretary Dr. Naina Sharma told in detail about the medical achievements of Dr. Atul Sharma Joshi. The College Principal Dr. Meenu Sharma in her welcome address conveyed to the students about the reason to hold this lecture and she also awakened the students to get detailed information about this dreadful disease.



The college students presented a melodious religious song in the beginning of the lecture. Worthy Dr. Atul Sharma Joshi Additional Director General and Minimal Access Surgery, Fortis Mohali made the students aware at early stage about such a fatal and deadly disease of cancer and told about how to cure and control this rapidly increasing disease. He told that Obesity, irregular and wrong diet, lack of exercise, alcohol, Polluted Atmosphere and family history are the reasons for this deadly disease. He also advised the students to get these tests done in earlier stage as Mammography, X-ray, Scanning, Self checking of the breast. The college students put up many queries before Worthy Resource Person but they were satisfied with all the knowledgeable answers. The college students presented a beautiful classical dance. A vote of thanks was given to worthy Resource Person Dr. Atul Sharma Joshi, Guest of honour Major Dr. Nitin Sharma and the hon'ble members of Management by Dr. Naina Sharma. The lecture came to an end with the echoing sound of National Anthem.

❖ **Post Graduate Department of Mathematics** organized a departmental activity on **“Different Aspects of Mathematics”** on **16th November, 2016.** College Principal Dr. Meenu



Sharma presided over the function. H.O.D. Rashmi Tarika gave a floral Welcome to Madam Principal. Students of Mathematics Dept. gave their Power Point Presentations on different topics related to the activity. All the students presented in the auditorium were imbibed knowledge regarding Applications of Mathematics in Economics, Applications of Geometry in routine life and Pure



Mathematics. Madam Principal Dr. Meenu Sharma awarded certificates to all the participants in the end. Esteemed Advocate, S. Paramjit Singh, then President A.S. High School Khanna Trust & Management Society, Khanna, Sh. Sanjeev Dhamija, Worthy Vice-President, Sh. Rajesh Dalli, Worthy Gen. Sec. and Sh. Ajay Sood, Worthy Secretary, A.S. College for Women, Khanna and Madam Principal appreciated the efforts of staff and students.

Annexure-V (viii)

❖ **Political Science Department** of the College organized a Declamation Contest and



Video Presentation on the topic 'Human Rights' on **17th November, 2016** to celebrate **Human Rights Day**. College Principal Dr. Meenu Sharma presided over the function. The result of the competitions are as under :-

First	Ms Himani Sharma (B.Com-I)
Second	Ms Jivanjot Kaur (B.A.I)
Third	Ms Mandeep Kaur (B.A.III)



There was a video presentation by Ms. Parul acknowledging the students about the importance and implementation of Human Rights. Towards the end College Principal awarded certificates to the winner of the declamation contest and essay writing competition conducted by Political



Science Department on **9th Nov, 2016**. The winners of the essay writing competition were Teena (B.Com III), Gunjan(B.Com I) and Himani (B.Com I). College Principal applauded the students as well as appreciated the efforts of Political Science Department for organizing

the contest. Vote of thanks was conveyed by Ms. Parul. The function was ended with the National Anthem.

Esteemed Advocate S. Paramjit Singh, then President of the Management, Worthy Vice President Sh. Sanjeev Dhamija, Worthy General Secretary Sh. Rajesh Dalli, Worthy Secretary of the college Sh. Ajay Sood and respected Madam Principal extended their heartiest wishes to the students and staff members of Political Science Department.

❖ **Punjabi Department of the College** celebrated 350th Birth Anniversary of “Sahib E



Kamaal Sh. Guru Gobind Singh Ji “ on **28th January, 2017** . Madam Principal Dr. Meenu

Sharma presided over this function. All the staff members of Punjabi Deptt. gave a floral welcome to

Madam Principal. Dr. Prabhjit (H.O.D.) shared her views with all the



students on the different aspects of the life of Guru Gobind Singh Ji. The programme started



with ‘Shabad’ sung by the students. Students were imbibed knowledge by showing the movie ‘Char Sahibjade’ on this occasion. In the end, Dr. Prabhjit Kaur, H.O.D. thanked everyone present on the



occasion.

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Advocate Esteemed S. Paramjit Singh, then Chairman, A.S. High Trust & Management Society, Khanna, Worthy General Secretary Sh.Rajesh Dalli and College Principal extended their heartiest wishes to the students and the staff members of Panjabi Department.

❖ **Punjabi Department of the College** celebrated **“Mother Tongue Day “** on **22nd Feburary, 2017** . Madam Principal Dr. Meenu Sharma presided over this function. Dr. Chinderpal Kaur, Dr. Jyoti Sharma and Ms. Rupinder Kaur shared her views regarding ‘Basic concepts, importance of Punjabi Language, Gurmukhi Lippi” . In the end, Dr. Chinderpal Kaur thanked everyone present on the occasion.



Advocate Esteemed S. Paramjit Singh, then Chairman, A.S. High Trust & management Society, Khanna, Worthy General Secretary Sh.Rajesh Dalli and College Principal extended their heartiest wishes to the students and the staff members of Panjabi Department.

❖ **A One Day National Seminar** was organized in A.S. College for Women, Khanna by Post Graduate Department of Hindi on **11th Feb., 2017** with the financial subsidy of 26500/- from CDC Panjab University, Chandigarh. The topic of the Seminar was **‘Adhunik Hindi Sahitya and Chintan Ke Vividh Aavaam’**. This Seminar was presided over by Advocate Esteemed S.



Paramjit Singh then Chairman, A.S. High School Khanna Trust & Management Society, Khanna. The College Principal along with Worthy Members of Management Sh. Rajesh Dalli (Gen. Secretary, A.S. High School Khanna Trust & Management Society, Khanna), Sh. Ajay Sood (Former Secretary, A.S. College for Women and Chairman Improvement Trust, Khanna) and Sh. Raj Kumar Sahnewalia (Former Vice-President, A.S. High School Khanna Trust & Management Society, Khanna) accorded a floral welcome to Esteemed Advocate S. Paramjit Singh and all distinguished resource persons present on the occasion. Dr. Meenu Sharma College Principal acquainted the students about the present key speakers and highlighted their achievements. The key speaker of the occasion was the famous writer and critic of Hindi Litratue Dr. Vinod Shahi (Gurgaon, Haryana). In his valuable speech he discussed upon various thought provoking topics which need to be adjudged deeply. He also acknowledged the students about newly adopted concepts. Sh. Sanjeev Dhamija (Former, Vice President A.S. High School Khanna Trust & Management Society,



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Khanna), Sh. Vijay Sharma (Former, Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna & Vice-President Municipal Council, Khanna), Sh. Rajiv Rai Mehta (Former, Secretary A.S. College, Khanna), Sh. Sudarshan Verma, (Former, Secretary A.S. Senior Secondary School, Khanna, Ms. Usha Shahi w/o Dr. Vinod Shahi and Dr. Narinder Sandhu Former, Principal Ramgaria College, Ludhiana and her husband advocate S. Jatinder Singh Sandhu were also present on the occasion. The first session of the Seminar was presided over by Dr. Rakesh Kumar (Head of Hindi Department Govt. Girls College , Ludhiana). As many as 46 resource persons from different places of India participated in this Seminar and 300 students attended this Seminar.

The Second session of the Seminar was presided over by Dr. Ashok Kumar Sabharwal (H.O.D. Hindi Department Panjab University, Chandigarh). The Third session of this Seminar was



presided over by (Dr. Hukam Chand Rajpal, former H.O.D. Hindi, Panjabi University, Patiala). He evaluated the various research papers presented during the whole three sessions of the Seminar and acknowledged the students about various newly established measures for criticism in the field

of language. Towards the end of this seminar all the Delegates and Critics were honoured by giving certificates. On this occasion all the students of Hindi Department B.A. I, II, III and M.A. I, II as well as NCC Cadets played an important role in the Seminar and they were given certificates of appreciation. This Seminar was organized by Dr. Naina Sharma H.O.D. Hindi Department along with Ms. Tamanna Sharma, Co-Convener and stage secretary of this Seminar and Ms. Navdeep Sharma was the incharge of attendance. A Vote of thanks was given by Dr. Naina Sharma. Towards the end National Anthem was sung by one and all present there.

Esteemed Advocate S. Paramjit Singh, then Chairman, A.S. High School Khanna Trust & Management Society, Khanna, Sh. Rajesh Dalli, Worthy Gen. Secretary; Sh. Sanjeev Dhamija, Respected Former Vice-President A.S. High School Khanna Trust & Management Society, Khanna; Sh. Vijay Sharma (Former, Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna and Vice-President Municipal Council, Khanna), Sh. Ajay Sood, Respected Chairman Improvement Trust, Khanna and Former Secretary, A.S. College for Women, Khanna & College Principal Dr. Meenu Sharma praised the enthusiastic efforts of Hindi Department.



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❖ **Social Justice Day** Social Justice Day was celebrated by **Sociology Department** on **27th February 2017**. College Principal presided over the occasion. The



floral welcome of college Principal Dr. Meenu Sharma was given by Ms. Neha Vijan and Dr. Naina Sharma (Dean Co-Academics). The young sociologist Ms. Meghna gave power presentation on the Topic 'Social Justice Day' and Ms. Ravneet, Ms. Charanjeet Kaur, Ms. Harman, Ms. Arpana, Ms. Sanya and Ms. Kirandeep gave valuable speeches. The role of society and man through the medium of justice was highlighted. Ms. Neha Vijan gave vote of thanks. Towards the end the National Anthem was sung by one and all present there.



Esteemed Advocate S. Paramjit Singh (then Chairman, A.S. High School Khanna Trust & Management Society, Khanna), Worthy Sh. Rajesh Dalli, (Gen. Secretary) and College Principal praised the efforts of all the members of Sociology Department.



❖ **Formal Welcome to College Secretary** It was a moment of immense joy to accord a formal welcome Sh. Vikas Mehta for newly elected Secretary, A.S. College for Women, Khanna. He is the President of Municipal Committee at present and he has already remained College Secretary during the session 2011-12, 2012-13, 2013-14 & 2014-15. He was presented bouquet of flowers by college Principal Dr. Meenu Sharma, Dr. Karuna Arora (Dean Academics), Dr. Sushma Singla (Incharge CA), Dr. Prabhjit Kaur (Dean Sports), Dr. Naina Sharma (Dean Co-Academics), Ms. Nitika Sharma (Librarian) and Sh. Ravinder Kumar (Accountant). He was congratulated by one and all. College Secretary Sh. Vikas Mehta, assured total support to everyone for the benefit of the institution.



❖ **Reader's Club:-**



- Quiz Contest by Reader's Club was organized on **18th November, 2016**. College Principal Dr. Meenu Sharma presided over this function. 15 students of B.A. & B.Com I,II & III classes

participated in this competition. Dean Co-Academic and Incharge Readers Club Dr. Naina Sharma along with members of Reader's Club accorded a floral welcome to Madam Principal. College Principal awarded certificates to the winners of this competition. Team A



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(Gurwinder Kaur, Baby, Mohini), Team B (Manpreet, Sukhman and Priyanka and Parminder, Pratibha, Ramandeep) and Team C (Gursharan, Jashanpreet and Nisha) got 1st, 2nd & 3rd position respectively.

Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna Trust & Management Society, Khanna, Sh. Sanjeev Dhamija, Worthy Vice-President, Sh. Rajesh Dalli, Worthy Gen. Secretary and Sh. Ajay Sood, Respected Secretary, A.S. College for Women.

❖ **Equal Opportunity Cell:-**

- ❖ On **17th January, 2017**, State Level Voter's Day was organized by 'Equal Opportunity Cell' in collaboration with Youth Welfare Department and NSS Unit of the college. The



celebration was presided over by Worthy Madam Principal Dr. Meenu Sharma. An Inter class competition of Poster Making, Declamation and Essay Writing was organized on this occasion. For poster



Making Competition Ms. Rashmi Tarika and Ms. Parul, for Declamation Contest Dr. Prabhjit Kaur and Ms. Ranjit Kaur and for Essay Writing Ms. Tamanna Sharma and Dr. Jyoti Sharma were the judges. The results were declared as:-

- | | |
|-----------|----------------------------|
| I | Poster Making |
| 1. | Ritika (B.Com. II) |
| 2. | Meghna (B.A. III) |
| II | Essay Writing |
| 1. | Ramandeep Kaur (B.A. III) |
| 2. | Shiwani (M.A. I Hindi) |
| II | Declamation Contest |
| 1. | Shiwani (B.Com. III) |
| 2. | Sanya (B.A. I) |



All the winners were awarded certificates by the college Principal Dr. Meenu Sharma. All these winners have been selected to join the forth coming Inter Class competition going to be organized at Ludhiana 25th January, 2017.

❖ **Youth Welfare Committee:-**



- ❖ On **25th January, 2017**, NCC Unit of A.S.College for Women, Khanna celebrated **National Voter's Day**. The celebration was presided over by College Principal Dr. Meenu Sharma. Principal Madam accorded a floral welcome to the key speaker S. Gurpreet Singh. S. Gurpreet

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Singh conveyed about the importance of 'Vote Casting' to the young students. All the NCC cadets took the 'Pledge for Voting'.



- ❖ On 27th January, 2017, a workshop was organized in the college premises. College Principal Dr. Meenu Sharma presided over the workshop. On this occasion, officers deputed by Election Commission delivered a lecture and acknowledged the students regarding the working of the Electronic Voting Machine.

❖ Two Days Personality Development Workshop :-



The workshop on Personality Development was organized in the college on 11th March, 2017 and 12th March, 2017. This workshop was presided over by college Principal Dr. Meenu Sharma.



Dr. Vidhu Mohan, former H.O.D. Psychology Department, Panjab University, Chandigarh was the resource person on the day of inauguration. During her knowledgeable speech she told the students about the effect of our feelings and emotions on the development of our personality and many practical written exercises were done by the students. She also inspired the students by



saying that it is must to make ourselves physically, mentally, socially, emotionally and spiritually strong for our Personality Development.



The closing ceremony of this workshop was presided over by college Principal Dr. Meenu Sharma. Ms. Bharti M.D. Ode Optimizing Development in Education Society, Chandigarh. Ms. Bharti & her team acknowledged the students about stress management. As many as 10 Teachers and 138 students participated in

the workshop. Certificates were awarded to all the participants. The college Principal Dr. Meenu Sharma praised the efforts of the students and blessed them. Dr. Naina Sharma was the stage secretary and she gave a vote of thanks to the distinguished guests present there.



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Esteemed Advocate Rajiv Rai Mehta, President, A.S. High School Khanna Trust & Management Society, Khanna; Sh. Sushil Kumar, Worthy Vice-President; Advocate Sh. B.K. Batra, Respected Gen. Secretary; Sh. Vikas Mehta, Respected Secretary, A.S. College for Women, Khanna and College Principal Dr. Meenu Sharma congratulated to all the members of Placement Cell.

❖ **Swami Vivekanand Study Centre of the College:-**

- ❖ Swami Vivekanand Study Centre of the college celebrated **International Youth Day** on



12th August, 2016 with

collaboration of NCC Unit and Central Association of A.S.College



for Women, Khanna. The occasion was presided over by

College Principal Dr. Meenu Sharma. Ms. Parul H.O.D. Political Science shared her views with the students on this occasion. Miss Meenu was elected as the



President of NCC in Central Association.

Other elected and nominated members were



crowned with badges and sashes. College Principal Dr. Meenu Sharma extended her wishes to the members of C.A. and

encouraged them to bear the responsibility in future.

❖ **Career Counseling & Guidance Cell:-**

- ❖ **On 30th Jan, 2017** a lecture on **'Career Guidance and Counseling'** was organized. This



programme was presided over by Worthy Sh. Ajay Sood (then Secretary, A.S. College for Women & Chairman Improvement Trust, Khanna).

Sh. Tarsem Bhahia (Former Principal

A.S. College, Khanna) graced the occasion as being the key speaker of

the day. The college Secretary and College Principal Dr. Meenu



Sharma accorded a floral Welcome to Sh. Tarsem Bhahia. Sh. Vijay Sharma (Member, A.S. High School Khanna Trust & Management Society, Khanna and Vice President

Municipal Council, Khanna) was also present on the occasion. The key speaker of the occasion conveyed to the students how a Career is associated with the field of education and other livelihood schedules of life. He acknowledged the students about the different fields of Career as banking, insurance, tourism, food technology, fashion technology, e-commerce, teaching and communication. He inspired the students to brighten their

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capabilities more by selecting their career as per the living set up of their life. Dr. Sushma Singla was the stage secretary and the convener of this programme. A vote of thanks was given by Dr. Naina Sharma (Co-convener and Dean Co-Academics).

Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna Trust & Management Society, Khanna; Sh. Sanjeev Dhamija, Worthy Vice-President; Sh. Rajesh Dalli, Respected Gen. Secretary; Sh. Ajay Sood, Respected Secretary, A.S. College for Women, Khanna & Chairman Improvement Trust, Khanna congratulated to College Principal Dr. Meenu.



Placement Cell:-

Under the instructions of Managing Committee and able supervision of College Principal Dr. Meenu Sharma an extension lecture on 'Pardhan Mantry Kaushal Vikas Yojna (PMKVY)' was organized in A.S.College for Women, Khanna on 10th April, 2017. Ms. Puneet Sharma (Incharge Placement Cell and Assistant



Professor Computer Science Department) was the convener and Sh. Ravinder Kumar (Accountant) was the Co-convener of the lecture. The key speaker of this lecture was Sh. Mohit Jindal C.S., O.T.C. S.I.O.N., Patiala). The College Principal Dr. Meenu Sharma and (Dean Co-Academics) Dr. Naina Sharma, (Convener)



Professor Puneet Sharma and (Co-Convener) Sh. Ravinder Kumar (Accountant) accorded a floral Welcome to Sh. Mohit Jindal presenting colourful bouquet and memento. Sh. Mohit Jindal expressed his views on 'Pardhan Mantry Kaushal Vikas Yojna' and acknowledged the students about the importance of 'make in India' and 'skill India' plannings. The aim of these plannings is to give employment to the youngsters of India. With the message of 'make in India' the inspiration is given to multinational companies to make the things in India. Sh. Mohit Jindal also told that with 'skill India' 'make in India' will also be successful. Professor Puneet Sharma was the stage secretary and she conveyed a vote of thanks to College Principal Dr. Meenu Sharma and the distinguished Guests present there and she also conveyed her blessings to the students and teaching staff of the college.

Esteemed Advocate Rajiv Rai Mehta, President, A.S. High School Khanna Trust & Management Society, Khanna; Sh. Sushil Kumar, Worthy Vice-President; Advocate Sh. B.K. Batra, Respected Gen. Secretary; Sh. Vikas Mehta, Respected Secretary, A.S. College for Women, Khanna and College Principal Dr. Meenu Sharma congratulated to all the members of Placement Cell.

➤ N.S.S. Activities

Seven Days' N.S.S Day Camp A 7 Days N.S.S. Day Camp organized by the N.S.S.Department, under the able guidance of college Principal Dr. Meenu Sharma was inaugurated on **12th October 2016** by Worthy Sh. Sanjeev Dhamija, then Vice President, A.S. High School Khanna Trust & Management Society, Khanna. Worthy S. Charanjit Singh (executive Office, Municipal Council, Khanna) was the Guest of Honour. Other



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eminent luminaries present on this occasion from A.S. High School Khanna Trust &



Management Society, Khanna were Respected Sh. Ajay Sood, Secretary A.S College for Women, Khanna and Respected Sh. Vijay Sharma, Member and Sh. Vikas Mehta, Member. The camp was conducted under the



surveillance of Ms. Ranjit Kaur (N.S.S. Programme officer), Ms. Rashmi (N.S.S. Programme officer) and Sh. Ravinder Kumar (Co-Convener). The students presented cultural items like Bhajan, Semi Classical Dance, Folk Song and Geet. Ms. Meghna



(NSS President) and Ms. Geetanjali (NSS Volunteer) expressed their views regarding the social and cultural values of such camps and highlighted the need of eradicating the evils from the society. Respected Sh. Sanjeev Dhamija blessed the NSS volunteers and advised them to perform the duties honestly during the tenure of the

camp. As many as 100 Students and 10 Teachers participated the camp with great enthusiasm. Ms. Ranjit Kaur (N.S.S. Programme officer) gave a briefing of the planned activities through LCD Presentation. In the end Hon'ble Sh. Sanjeev Dhamija along with other distinguished members of Management showed green (Flag) to the bus of campers who headed towards their destination i.e. village Ikolaha. In the village, all the campers were given a cordial welcome by the Panchayat. The students surveyed the village and got a view of the problems that needed to be tackled. To make the villagers aware about the need and importance of adult education was the prime motto of the N.S.S. volunteers on its very first day. The issue of girl child was also given focus to sensitize the villagers about gender equality. The whole N.S.S. Unit pledged to work hard with honesty to make the camp a great success. The function came to an end with the recitation of National Anthem with a spirit of patriotism.

The second day i.e. **13th October 2016** of NSS 7 Days Day camp of NSS, the Units focused its attention on health.



Dental Checkup and Eye Checkup Camps were organized at Gurudwara Shri Guru Hargobind



Sahib, Ikolahai. The camp was presided over by Worthy Sh Sanjeev Dhamija, then Vice President, A.S. High School Khanna Trust and Management Society Khanna. Dr Anureet Kaur and Dr. Swapandeep Kaur from Ashwani Dental Clininc for Dental Checkup and Dr. Achhar Chatley with his Assistant Pawan Kumar from Trivani Eye Hospital for Eye Checkup visited village Ikolaha



along with their team. More than 200 villagers were checked at this camp by the doctors. A floral welcome was given to our Worthy then Vice President Sh. Sanjeev Dhamija and



Sh. Ajay Sood College Secretary and Chairman Improvement Trust, Khanna by College Principal and N.S.S. Team. Sh Sanjeev Dhamija, Worthy Vice President , Sh. Ajay Sood College Secretary,



College Principal along with NSS Team welcomed the Sarpanch of the village S.

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Tejinder Singh, his mother Smt. Rushpinder Kaur, Team of Doctors and other distinguished guests. A valuable speech was given by Sh. Sanjeev Dhamija regarding health and women education. Bhajan, Kawishri and Histrionics were performed by N.S.S Campers were highly appreciated by the villagers. On this occasion the Langar prepared by N.S.S. campers with the help of Ms. Kulwant Kaur, Ms Kamlesh Rani and Ms Ritu Kaplish was highly appreciated by one and all present there. At the end of the day all the campers participated in Yoga exercises. This whole day was devoted to health awareness under social service.

The Third day i.e. **14th October 2016** was divided into two phases and was completely devoted



to the awareness about the clean and healthy environment in the village Ikolaha. The 3 day was presided over Sh.



Ajay Sood, then College Secretary and Chairman

Improvement Trust ,Khanna. The mission initiated with the start of ‘Swachh



Bharat Abhiyan’ and “Tree Plantation” at the

Gurudwara Shri Guru Hargobind Sahib, Ikolaha. N.S.S.



campers cleaned the area inside the Gurudwara Sahib,

Langar Hall and Surrounding area of Gurudwara. ‘Swachh Bharat Abhiyan’ and “Tree Plantation ‘ was continued at Smadhi Trivani Puri and Govt. Sen. Sec. School, Ikolaha.

Blessings were given by Sh. Vijay Sharma, Member,A.S.College School Khanna Trust & Management Society, Khanna and Vice President of Municipal Council, Khanna for the success of the camp. At the end, Vote of thanks was given by Sh. Ajay Sood, College Secretary and Chairman Improvement Trust, Khanna. The day was concluded with the Yoga Session and



highly devoted to ‘Swach Bharat Abhiyan’.

Under the leadership and guidance of College Principal Dr. Meenu Sharma, N.S.S. Incharge Ms Ranjit Kaur, Ms. Rashmi and NSS Accountant Sh

Ravinder Kumar NSS Units.

On fourth day i.e. **15th October 2016** focused the attention on **Career Guidance and**



Awareness regarding Traffic Rules and Drug Addiction, Awareness along with Cleanliness Abhiyan’. Dr. Parmod Swapali, Co-ordinator



Education Board, Fathegarh Sahib delivered a valuable lecture on **Career Guidance** and motivated the students of Government Sen. Sec. School, Ikolaha along with NSS



Campers to make a correct decision while opting for career. A lecture by A.S.I. Balwinder Singh from Traffic Police Khanna



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was also delivered to acquaint the villagers and the campers with the **urgent need of observing the traffic rules**. Dr. Mangla, Civil Hospital, Khanna delivered a lecture on Drug Addiction and inspired the Adult and Youth against the Drug Addiction. They also inspired the **Adult and Youth against the Drug Addiction**. Besides this, NSS Campers continued their cleanliness Abhiyan at the Govt. High School Khanna. In the evening session, visited Old Age Home where the campers performed cultural activities. The whole day ignites the feeling of Social Services among the campers

The fifth day of NSS 7 Days Day camp focused its attention on cleanliness of



college campus and Slum Area under the '**Cleanliness Abhiyan**'.

The whole day was devoted to '**Swachh Bharat Abhiyan**'. At the end of the day, all the campers actively participated in the yoga session.



7 Days N.S.S Day Camp moved towards its destination on **the sixth day** on occasion of "**Cleanliness Derive Swachh Bharat Abhiyan**" Campers also continued their cleanliness abhiyan in the



college ground. Besides this, many important tips regarding health were given by 'Yoga Guru Sh. Khushpal Chand Sharma in the yoga session of the day and this yoga session was presided over by College Principal, Dr. Meenu Sharma.

The Seven days NSS Day camp which started its journey on **12th October 2016** achieved its goals established for the camp **and concluded on 18th October 2016**. On the closing ceremony, Worthy Sh. Rajesh Dalli (then General Secretary, A.S. High School Khanna



Trust and Management Society, Khanna) presided over the function. The other dignitaries present on this occasion were Sh Ajay Sood (Secretary A.S. College for Women, Khanna), Sh. Raj Kumar Sahnewalia (Member), Sh. Vijay Sharma, Member and Vice-President, Municipal Committee and Sh. Vikas Mehta Member and President, Municipal Committee. A floral welcome was given to Worthy Sh Rajesh Dalli (General Secretary, A.S. High School Khanna



Trust and Management Society, Khanna) by the worthy management members and College Principal Dr. Meenu Sharma. Worthy Management Members and College Principal gave a floral welcome to S. Jatinder Singh Aujla, Sarpanch of village Ikolaha and other distinguished guests from the village. College Principal Dr. Meenu Sharma inscribed the

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audience along with the eminent personalities and motivated the students for such camps in future also. Cultural items like Shabad, Semi Classical Dance and Group Dance were center of attraction. LCD presentation by Ms Ranjit Kaur (N.S.S. Programme Officer) and Mr. Ravinder Kumar (N.S.S. Accountant) gave glimpses of the N.S.S. activities that were performed during the seven days camp. Mementos were given to the distinguished guests, Panchayat Members of Village Ikolaha and others for helping in different social activities during the camp as a token of gratitude. Sh Khushpal Chand Sharma, Secretary, Red Cross Society were also honoured on the occasion. Ms. Megna was selected the best camper. Other Campers, Ms. Isha, Ms. Gagandeep, Ms. Monika Mishra, Ms. Poja, Ms. Shivani, Ms. Harmanpreet Kaur, Ms. Geetanjali, Ms. Roman & Ms. Jasveer were awarded with Certificate of Appreciation, Book Prizes and Medals for their efforts. The staff members who performed their duty very well were also awarded with certificate of appreciation. Hereafter Worthy Sh. Rajesh Dalli addressed the audience and applauded the College Principal Dr. Meenu Sharma for the success of the camp. He gave the cash prize **Rs. 5,100/-** to the volunteers of N.S.S. camp. A sum of Rs. 1000/- was given by Sarpanch Jatinder Singh Aujla to the Gidha team. Vote of thanks was given by Ms. Rashmi Tarika N.S.S. Programme Officer. The Ceremony ended with the recitation of National Anthem. The Camp was adherent to the motto of the community service. Advocate S. Paramjit Singh, Esteemed President, A.S. High School Khanna Trust and Management Society Khanna. Sh Sanjeev Dhamija, Worthy Vice President, Sh Rajesh Dalli, Worthy General Secretary and Sh Ajay Sood, Worthy Secretary, A.S. College for Women, Khanna, and College Principal congratulated N.S.S. Campers, N.S.S. Programme officers and N.S.S. Accountant for the success of this 7 days N.S.S. Day Camp.



Besides this the following activities were carried out by the NSS Department of the college.

70th Independence Day was celebrated in the college premises on **15th August, 2016**. Advocate



S. Paramjit Singh, This programme was organized with full collaboration of N.S.S., N.C.C. and C.A. Unit of the college. Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna Trust & Management Society, Khanna, presided over the



function. The college Principal Dr. Meenu Sharma along with Worthy Sh. Ajay Sood (Secretary, A.S. College for Women, Khanna) accorded a floral Welcome to President Sir, Worthy Sh. Sanjeev Dhamija, Vice President and Sh. Raj Kumar Sahnewalia, Member. The Tri-Coloured Flag was hoisted by Worthy President Sir. A colourful cultural programme was also presented beautifully by the college students. Ms. Ranjeet Kaur, Co-convenor of the

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function was the stage secretary. The patriotic songs & speeches of the students were echoing sweetly in the auditorium giving a salute to our Nation. Ms. Bhawna got the cash price of Rs. 500/- from Worthy President Sir for her excellent performance. The college Principal along with all the Worthy Members of Management honoured all the elected all the C.A. Members:-



President Ms. Mandeep Kaur, Vice-President Ms. Harjot Kaur, Secretary Ms. Khushboo and Joint Secretary Ms. Ritika. Madam Principal Dr. Meenu Sharma congratulated the students on the occasion of Independence Day and she also highlighted the great sacrifices given by our Martyrs. Esteemed President Advocate S. Paramjit Singh and Vice President Sh. Sanjeev Dhamija extended their congratulations of the day and inspire the students to make colourful celebrations every year on such a important day of our life. A vote of thanks was given by Convener of the function Dr. Sushma Singla. National Anthem was sung by one and all present there.

❖ **‘Special Swachh Campaign’** was organized by N.S.S. Department of A.S. College



for Women, Khanna under the able guidance of Madam Principal Dr. Meenu Sharma, N.S.S. Department of the college on **12th August, 2016**. NSS



Programme officers Ms. Ranjit Kaur ,Ms. Rashmi Tarika and N.S.S.



Accountant Sh. Ravinder Kumar supervised the N.S.S. volunteers for the campaign. Volunteers cleaned the Sports Hall, Stadium and surrounding area



of College Ground.

❖ **‘Sadbhawana Diwas’** was celebrated by N.S.S. Department of A.S. College for Women, Khanna under the able guidance of N.S.S. Programme officers Ms.



RashmiTarika, in the college campus, on **20th August, 2016**. The function was presided over by Madam Principal Dr. Meenu Sharma in the presence of Dr. Karuna Arora



(Dean Academics) and Dr. Naina Sharma (Dean Co-Academics). The N.S.S. Volunteer’s arranged a painting competition along with the Tree Plantation to make the occasion. The winners of the Painting Competition were as follows:-

1st

Diksha Jindal

B.Com. III



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2 nd	Anjali and Ritika	B.Com. III & B.Com. II
2 nd	Dimple	M.Sc. Math I
3 rd	Himani Sharma	B.Com. III
3 rd	Meghna Goyal	B.A. III
Consolation Prize	Nancy	B.Com. I

- ❖ **“Azadi-70- Yaad Karo Kurbani”** was celebrated by, the N.S.S. Department of A.S. College for Women, Khanna on **23rd August, 2016** in the college Auditorium as per the



direction of Govt. of India. The celebration was presided over by College Principal Dr. Meenu Sharma. The mass singing of the National Anthem at 11:00 a.m. on **23rd August, 2016** was done by all



Teachers and Students in the institution. On this occasion Dr. Jyoti



Sharma from Panjabi Department threw a flood of light on the role and contribution of freedom fighters. N.S.S. Volunteer Ms. Shivani (B.Com. III) also shared her views with the students. Prize Winners of painting competition held in the context of Sadbhawna Divas celebrated by N.S.S. department of the college were given

away the certificates by College Principal Dr. Meenu Sharma.

- ❖ **‘Sarv Pakhwada’** was organized by N.S.S. department of A.S. College for Women as per



the direction of University Grant Commission under the able guidance of the College Principal Dr. Meenu Sharma. On this occasion, Painting competition was conducted by Madam Ranjit Kaur and Madam Rashmi Tarika on

14th September, 2016. Dr. Sushma Singla, Dr. Naina Sharma and S. Imrosepreet Singh performed the duty as judges. Students participated with great enthusiasm. Among them Komal and Mehak stood first, Balwinder and Shivani stood second and Anjali and Ritika stood third and Sarita, Diksha and Geetanjali got consolation prize in this competition . These winners were honoured by Principal, Dr. Meenu Sharma by giving them certificates.

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❖ **National Constitution Day** was celebrated in A.S. College for Women, Khanna on **26th November, 2016**. This celebration was presided over by Worthy Sh. Ajay Sood then Secretary, A.S. College



for Women, Khanna and Chairman Improvement Trust, Khanna. The college Principal Dr. Meenu Sharma, Dean Co-Academics Dr. Naina Sharma, NSS



Incharge Ms. Ranjeet Kaur and NCC Incharge Lt. Dr. Goldy Garg accorded a floral welcome to Worthy Secretary Sh. Ajay Sood. Ms. Parul from Political Science Dept. delivered a speech conveying beginning of the constitution and its importance also. Dr. Naina Sharma was the Stage Secretary. Chart making competition was also organized on this occasion. The winners of the competition were:-

1st Miss Taranpreet Kaur B.A. III

2nd Miss Kajal B.A. II

Jashanpreet Kaur, Heena Sharma and Surbhi (B.A. III) were given



the appreciation Certificates

Dr. Goldy Garg got the rank of Lieutenant as she had attended the training of A.N.O. at Gwalior for three months. She was also honoured and given a memento by Worthy College Secretary Sh. Ajay Sood.



❖ **Republic Day Celebration:- 68th Republic Day** was celebrated with great patriotic zeal in the college campus by the department of NSS, N.C.C. and C.A. to give a tribute to all the freedom fighters of India. Esteemed Advocate S. Paramjit Singh, then President, A.S. High School Khanna Trust & Management Society, Khanna presided over the function. Respected College Secretary Sh. Ajay Sood and Respected Sh. Raj Kumar Sahniwalia (Member) also graced the occasion with their benign presence. The College Principal Dr. Meenu Sharma along with the college Secretary Sh. Ajay Sood gave a floral welcome to all worthy members of the management present on the occasion. Madam Principal congratulated all the students on this eve of Republic Day and motivated them to follow the teachings of the great leaders of the Nation. She further expressed that we can enjoy true independence only when we follow all the rules in a disciplined way.



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Tri coloured National Flag was hoisted by Esteemed Adv. S. Paramjit Singh along with Worthy Gen. Secretary Sh. Rajesh Dalli, Respected College Secretary Sh. Ajay Sood, Respected Sh. Raj Kumar Sahniwalia, (Member), College Principal, Teaching and Non-Teaching staff. National Anthem was sung by one and all present there. Vande Matram was chanted in a very melodious voice by college students. Speeches, Songs and Poems recitation



were presented by college students. Worthy Adv. S. Paramjit Singh (President) congratulated the students and blessed them on this occasion of Republic day. He inspired them to be the responsible citizens of the nation and motivated them to eradicate those evils which are a threat to the welfare of the Nation. Dr. Sushma Singla was the convener and Ms. Ranjit Kaur was the Co-convener of this function. A vote of thanks was given by the stage secretary Dr. Naina Sharma. Towards the end Nation Anthem was sung and Prasad was distributed to all the students.



Esteemed Advocate S. Paramjit Singh (then President, A.S. High School Khanna Trust & Management Society, Khanna), Worthy Sh. SanjeevDhamija (Vice-President), Worthy Sh. Rajesh Dalli, (Gen. Secretary), Worthy Sh. Ajay Sood (Secretary A.S. College for Women, Khanna) and Madam Principal Dr. Meenu Sharma extended their heartiest congratulations and blessings to the students and encouraged them to imbibe high moral values in their lives.

➤ **NCC**

- ❖ NCC cadets participated in Independence Day celebration organized by Sub Division Magistrate, Khanna on **15th August 2016**. Cadets were honored by SDM Khanna
- ❖ 28 NCC Cadets attended Annual Training Camp at NCC academy, Roop Nagar.
- ❖ As per guidelines of 4 Pb. Girls Bn. NCC Patiala, NCC Unit of the college organized a lecture on E-payment to celebrate '**National Youth Day**' on **12th January, 2017** in the



college premises. The celebration was presided over by the College Principal Dr. Meenu Sharma. Lieutenant Dr. Goldy Garg Incharge NCC Unit accorded a warm welcome to from College



Principal Dr. Meenu Sharma. Ms Garima Tandon Computer Deptt. delivered a very valuable

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and knowledgeable lecture on E-Payment to the students. A vote of thanks was given by Dr. Goldy Garg. This celebration came to close with echoing sounds of National Anthem.

- ❖ NCC Cadets participated in Republic Day Parade organized by Sub Division Magistrate Khanna on **26th January 2017.**



- ❖ 18 NCC Cadets appeared in 'B' Certificate Exam and 8 Cadets appeared in 'C' Certificates Exam during 2016-17.

- ❖ As per guidelines of 4 Pb. Girls Bn. NCC Patiala, NCC Unit of the college organized a lecture on E-payment to celebrate on **10th April, 2017** in the college



premises. The celebration was presided over by the College Principal Dr. Meenu Sharma. Lieutenant Dr. Goldy Garg Incharge NCC Unit



accorded a warm welcome to College Principal Dr. Meenu Sharma. Ms Manjot Kaur from Commerce Deptt. delivered a very valuable and knowledgeable lecture on E-Payment to the students. A vote of thanks was given by Dr. Goldy Garg. This celebration came to close with echoing sounds of National Anthem.

- ❖ As per guidelines of 4 Pb. Girls Bn. NCC Patiala, NCC Unit of the college

organized 'Swachh Bharat Abhiyan' at Ikolaha village under able guidance of Madam Principal



Dr. Meenu Sharma , Lieutenant Dr. Goldy Garg (Incharge NCC Unit) and Ms Ranjit Kaur (Incharge NSS) on 15th April, 2017. All NCC cadets were taken to the village and they took out a cleanliness



drive at Gurudwara Sahib, Langar Hall and surrounding area of Gurudwara Sahib.

➤ CULTURAL CELEBRATIONS

To keep the students rooted to their rich cultural heritage, the college has framed a Co-Academic Calendar covering the main celebrations of India and abroad. Some important celebrations held in the college during session 2015-2016 were:-

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❖ **TALENT HUNT AND TEEJ FESTIVAL:** To, enhance the spirit of ‘Cultural Heritage’



amongst the youngsters, ‘A Talent Hunt Programme & Teej Festival’ was celebrated with great Pomp and Show in the college premises on 27th August 2016. This occasion was graced



with the presence of Mrs. Neeta Dhamija W/o Sh. Sanjeev Dhamija Vice President, A.S. High School Khanna Trust & Management Society, Khanna, Mrs Ravinder Kaur W/o S. Shaminder Singh (Internal Auditor, A.S.



High School Khanna Trust & Management Society), Mrs Manisha Sood W/o Sh Ajay Sood (Secretary A.S.College for Women), Mrs Nidhi Bedi W/o Sh. Rajneesh Bedi



(Secretary, A.S. Modern School), Mrs Upma Arora W/o Sh. Karun Arora (Secretary M.G.C.A.S. Modern High School) and Mrs Sharda Sharma W/o Sh. Vijay Sharma (Member). Smt Shashi Arora President Alumni Association, Secretary Mrs Pooja Goyal, Joint Secretary Mrs Anisha Dhir, Mrs Mohinder Kaur (Member) Alumni Association, Mrs Sonia (Member) Miss Simmi Batta (Member), Miss Rajwinder Kaur (Member), Miss Amandeep Kaur (Member), Miss Shaina and Mrs



Reena Sood, Bhabhi Ji of Sh. Ajay Sood were also present on the occasion. The college Principal Dr. Meenu Sharma accorded a warm floral welcome to these distinguished Guests.



In this programme many students participated with competitive spirit. The function started with Shabad Gayan presented beautifully by our college students. Different colourful items presented by students were as: - Punjabi Folk Song, Classical Dance, Folk Instrument(flute) and Colourful Punjabi Giddha. In their beautiful attires all the students were looking very different. The whole college wore a festive look. The main attraction of ‘Teej Festival’ was the ‘The Fashion Show’ to win the crown of Miss Teej. Mrs. Neeta Dhamija, Mrs Manisha Sood, Mrs Sharda Sharma and Mrs Shashi Arora were judges for ‘Fashion Show Competition’. The results were as under:-

Miss Teej

Sukhsimran Kaur

1st Runnerup

Priyanka

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2 nd Runnerup	Shivani
Miss Beautiful Dress	Harpreet Kaur
Miss Beautiful Cat walk	Anisha
Miss Confident	Simran Kaur

Dr. Naina Sharma was the stage secretary. College Principal Dr. Meenu Sharma gave the message of 'Cultural Heritage'. She blessed the students conveying them that we have not only touch the new heights of success but also simultaneously we have to take a good hold of our roots of culture and tradition also. On this occasion the following students were also honoured for winning positions in Panjab University Examinations:-

Gagandeep Kaur (B.A.II)	2 nd Position
Mandeep Kaur (B.Sc. FD. II)	4 th Position
Jivan Jyoti (B.Sc. FD II)	8 th Position

The college Alumni Association gave the amount of Rs.11000/- to the college.

The College Principal honoured all the winners of Fashion Show by Crowning Ceremony and red coloured sache. All the winners were also given prizes. She also congratulated all the staff members and all the college students to keep a good hold of 'Cultural Heritage' and motivated them to hand over it to the next coming generation. The whole programme came to an end with the echoing sounds of National Anthem.



❖ **LOHRI CELEBRATION:-** The festival of Lohri was celebrated with great enthusiasm and high cultural spirits in the college campus on **13th January, 2017**. This function was organized by the Central Association of the college. Esteemed Advocate S. Paramjit Singh (then President , A.S. High School Khanna Trust & Management Society,



Khanna) presided over the function. Ms. Kuldeep Kaur (E.O. Improvement Trust, Khanna) was the Guest of Honour. The College Principal along with Respected Sh. Sanjeev Dhamija (Vice-President), Sh. Ajay Sood (Secretary, A.S. College for

Women and Chairman Improvement Trust Khanna), Advocate Sh. Rajiv Rai Mehta (Secretary, A.S. College), Sh. Raj Kumar Sahnewalia (Member), Sh. Vijay Sharma (Member and Vice-President Municipal Council, Khanna), Sh. Vikas Mehta (Member and President Municipal Council, Khanna), accorded a ceremonial Welcome to the Chief Guest and Guest of Honour presenting colourful bouquet. Sh. Navdeep Sharma, Sh. Manish Bhambri, Sh. Neeraj Verma and S. Sukhwinder Singh



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Swach were also present on the occasion. The college Principal Dr. Meenu Sharma congratulated the students on the occasion of Lohri celebration and enlightened them about the social, moral and cultural values of the function.



Our college students, presented colorful cultural programme such as a melodious 'Lok Geet', a poem and a group song. The Giddha Team of our college gave a vibrant presentation and they were applauded by one and all present there. Dr. Sushma Singla (Convener) was the stage secretary on this occasion. Dr. Naina Sharma (Co-convener) thanked everybody present there and appreciated the efforts of the C.A. students. The function came to an end with the singing of the National Anthem.



In this way, the Lohri of girl students in our college was celebrated with great zeal in the college campus. The sacred bonfire was lit by all the worthy members of the Management, Principal Madam, staff and the students. Towards the end, the Prasad of ground nuts and rewaries was distributed among the members of Teaching, Non-teaching Staff and all the students of the college.

❖ **BASANT UTSAV:** - The auspicious day of 'Basant' was celebrated with great enthusiasm and cultural fervor in the College Campus on **18th February, 2017**. It was organized jointly by Fashion Designing, Music, Dance and Home Science Departments of the



College. Ms. Manisha Sood W/o Sh. Ajay Sood (Chairman Improvement Trust and Former College Secretary), an eminent Social Worker of Khanna, was the Chief Guest of the Day. They were accorded a floral welcome by College Principal, Dr.



Meenu Sharma. Our distinguished Guests Ms. Shaweta W/o Sh. Rajesh Dalli (General Secretary, A.S. High School Khanna Trust & Management Society, Khanna), Smt. Sharda Sharma W/o Sh. Vijay Sharma (Former Gen.



Secretary and Vice President, Municipal Council, Khanna), Smt. Ravinder Kaur W/o S. Shaminder Singh (Former Internal Auditor & Treasure of College) were given a warm Welcome by college Principal. The College



Principal Dr. Meenu Sharma in her welcome address highlighted the social, cultural legacy and seasonal importance related to this 'Basant Ritu'.



The function started with the pious 'Jyoti Prajwalan'. Ms. Harinder Kaur was convener and Ms. Neerja Sharma was the co-convener of the function. Both of them conducted the stage

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very effectively. The College students recited ‘Saraswati Vandana’ melodiously. Besides ‘Sitar Vaadan’, cultural Items as Group Dances & Punjabi Songs were also presented beautifully by the College students.

The Department of Home Science organized a Sandwich Making, Salad Making and Pudding Making Competition. Distinguished guests and our College Principal appreciated the efforts put by Home Science Department. The results of the Home Science

Competition were as follows:-



Sandwich Making

Nishu Sharma (925) 1st Position

Aparna Goyal (826) 2nd Position

Sunanda (536) 3rd Position

Salad Making

Aparna Goyal (826) 1st Position

Sukhandeep Kaur (832) 2nd Position

Harpreet Kaur (885) 3rd Position

Babandeep Kaur (885) 3rd Position

Pudding Making

Priya (960) 1st Position

Samridhi (852) 2nd Position`



Ms. Manisha Sood W/o Sh. Ajay Sood (Chairman Improvement Trust and Former College Secretary) Chief Guest of the occasion , Ms. Shaweta W/o Sh. Rajesh Dalli (General Secretary, A.S. High School Khanna Trust & Management Society, Khanna), Smt. Sharda Sharma W/o Sh. Vijay Sharma (Former Gen. Secretary and Vice President, Municipal Council, Khanna), Smt. Ravinder Kaur W/o S. Shaminder Singh (Former Internal Auditor & Treasure of College) ,distinguished Guests and Madam Principal awarded certificates to all the participants of the Fashion Show, Cultural Programme and the Winners of Home Science.

➤ **Minor Games Competition:-**

On **3rd September, 2016** a ‘Minor Game Competition’ was organized by Physical Education Department in the Sports Ground of the College. Worthy Sh. Ajay Sood then College Secretary and Chairman of Improvement Trust presided over the function. On this occasion the College Principal Dr. Meenu Sharma along with Worthy Sh. Karun Arora Secretary, M.G.C.A.S. Model High School and Respected Sh. Raj Kumar Sahnewalia Member, A.S. High School Khanna Trust & Management



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Society and Dean of Sports Madam Arvinder Kaur, Co-Dean of Sports Dr. Prabhjeet Kaur,



Dean Academics Dr. Karuna Arora, Dean Co-Academics Dr. Naina Sharma, Head of Physical Education Department and Madam Manpreet Kaur gave a floral welcome to Sh. Ajay Sood. Madam Arvinder Kaur was the Stage Secretary. The College Principal Dr.

Meenu Sharma in her welcome speech conveyed the importance of games in our life and motivated the students to take more and more participation in sports activities. The results of this Minor Games Competition are as follows:-

- | | | |
|---------------------|-----------------|----------------------|
| 1. 1. Ball Crossing | 1 st | Amandeep Kaur's team |
| | 2 nd | Sapna's team |
| | 3 rd | Mandeep's team |
| 2. Leg Crossing | 1 st | Yasmeen 's team |
| | 2 nd | Mandeep 's team |
| | 3 rd | Amanjot 's team |
| 3. Dodge Ball | 1 st | Jasmeet's team |
| | 2 nd | Jasleen's team |
| | 3 rd | Gurjinder's team |
| 4. Frog Jump | 1 st | Poonam 's team |
| | 2 nd | Meenu's team |
| | 3 rd | Sukhpreet 's team |
| 5. One Leg Race | 1 st | Shehneela's team |
| | 2 nd | Heena 's team |
| | 3 rd | Rohandeep 's team |



Ms. Heena told the importance of National Sports Day. Towards the end Worthy Sh.



Ajay Sood Secretary, A.S.College for Women and Chairman of Improvement Trust, Worthy Sh. Karun Arora Secretary, M.G.C.A.S. Model High School and Hon'ble Sh. Rajkumar Sahnewalia Member, A.S. High School Khanna Trust & Management Society, College

Principal Dr. Meenu Sharma, Madam Arvinder Kaur, Dean of Sports Dr. Prabhjeet Kaur, Dean Academics Dr. Karuna Arora, Dean Co-Academics

Dr. Naina Sharma, Head of Physical Education Department and Madam Manpreet Kaur awarded certificates to the winning Teams. In his speech Sh. Karun Arora inspired all the athletes to do hard work in the field of sports and bring laurels for the institution.

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39th Annual Athletic Meet :- The 39th Annual Athletic Meet of the College was held



on **15th February 2017**, in the College Stadium at Amloh Road Khanna. Hon'ble S. Gurpreet Singh (PPS), Commandant CTC, Patiala was the Chief Guest of the Morning Session. They were given a formal floral welcome and Mementos by the Worthy Members of Management and College

Principal The sports day began enthusiastically with a welcome speech by College Principal Dr. Meenu Sharma. She introduced the Chief Guest to the audience and felicitated everyone present on this special occasion. Worthy Members of the Management present on the occasion



were Esteemed Advovate S. Paramjit Singh (then Chairman, A.S.High School Khanna Trust & Management Society, Khanna), Sh. Rajesh Dalli (Gen. Secretary), Sh. Sanjeev Dhamija, Former Vice- President, Sh. Raj Kumar Sahnewalia Former Vice President, Sh. Ajay Sood , Chairman



Improvement Trust and Former College Secretary, Sh. Jatinder Devgan Former Joint General Secretary, Sh. Karun Arora Former Internal Auditor & Treasure, Sh. Ashok Tiwari Former President, Sh. Jai Dev Goyal Former Vice-President, Dr. Anil Joshi Former Secretary A.S. College Khanna,

Advocate Sh. Barinder Dewett Former Secretary A.S. Modern Senior Secondary School and Sh. Dev Krishan Dhand Former President Khanna Education Trust. Besides this, the other prominent personalities present on the occasion were, Smt. Manisha Sood State Media Secretary B.J.P Mahila Morcha, Smt. Charu Devgan State Cashier B.J.P Mahila Morcha, Sh. Sansar Chand Gupta, Sh. Navdeep Sharma, Sh. Manish Bhambri, Sh. Rajinder Puri, S. Inderjit Singh Chawla, Sh. Tejinder Sharma, Sh. Akhilesh Dhand, Smt. Neeru Dhand, Smt. Kavita, Sh. Amit Puri, Sh. Vikram Swami, Sh. Pawan Saddi, Sh. Ashwani Sood, Sh. Ramesh Kumar Mechi, Sh. Ajher Mehmood, Sh. Subodh Mittal, S. Jeet Singh Kainth and Smt. Subhash Joshi graced the occasion. From Press and Media Sh. Rajan Chibber, S. Mangat Singh, S. Arvinder Singh, S. Narpinder Singh, S. Sukhwinder Singh Bhadla, S. Davinder Singh Gogi, S. Dhyan Singh Rai, S. Dharminder Singh, Smt. Veena Wadhawan, S. Gurbhej Singh Raju, S. Kawaljeet, S. Ajit Singh Khanna, S. Paramjreet Singh Setia, Sh. Jatinder Kumar, S. Paramjeet Sinhgh Dhiman, Sh. Vijay Kumar Lakhia and S. Manjeet Singh Dhiman and Coaches Sh. Deepak Kumar (Coach Table Tennis), S. Iqbal Singh (Coach Gatka), Smt. Manpreet Kaur (Coach Judo), S. Shubhkaran Singh (Coach Weight Lifting), S. Karamjeet Singh (Coach Power Lifting) and Sh. Ravi (Coach boxing) were also present and honoured on this occasion.

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The event was followed by Flag Hoisting by the Chief Guest who declared the sports meet open. The march past by the units of N.S.S., NCC, B.A.I, II & III was the opening event, with each unit saluting the dignitaries. 'Mashal' was lighted, Pigeons were flown and crackers were fired on this occasion. Then the Sports Day proceeded with the various events lined up for the day such as 100Mt. 200Mt. & 100X4 Mts. Relay Race, Jumps, Throws, Sack Race, Three Legged Race, Spoon & Potato Race, Obstacle Race and Children Race. Students participated in the events with great zeal. In the Morning Session, blessings were given to the students by Hon'ble S. Gurpreet Singh (PPS), Commandant CTC, Patiala. A vote of thanks was given by Worthy Sh. Rajesh Dalli (Gen. Secretary). The ground was filled with cheer, gaiety and excitement as the results of the events were announced. Madam Uvika H.O.D. Physical Education read out the achievements of Sports students of the whole year. Miss. Meenu was declared the best athlete and Miss Roman Badhesar was the best player of the Sports Day.

The Chief Guest of the Evening Session was Hon'ble Sh. B. Chander Shekhar, Inspector Gen. of Police, Patiala. Worthy Members of Management and College Principal accorded a floral welcome and presented Mementos to the Hon'ble Chief Guest. In her formal welcome Dr. Meenu Sharma encouraged the students to move ahead in all spheres of life. In his address the Chief Guest Hon'ble Sh. B. Chander Shekhar, Inspector Gen. of Police, Patiala congratulated the students for taking part in the sports events in a large number and also appreciated them for showing their unity, understanding and will power in the various forms of Sports activities. He also blessed the students. Winners of various University, State and National level competitions of the session 2016-17 were honoured by the Chief Guest. Dean of Sports Dr. Prabhjit Kaur encouraged the students for continuous participation in Sports. Cultural programme was also presented on this occasion. Sports coaches and media persons present during Prize Distribution Function were honoured for their contribution to the College and the society. Colourful Giddha was performed by our students which was enjoyed by everyone. A vote of thanks was given by Worthy S. Paramjit Singh, Advocate (Chairman). Towards the end National anthem was recited by one and all present there.



Raffle Draw Prizes

Raffle Draw prizes were also drawn out on the 39th Annual Athletic Meet of the college 10 Lucky Winners won attractive prizes and 10 consolation prizes were also declared. The First Five winners are as under:-

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Main prize

1 st Prize	Ms. Varinder Kaur
2 nd Prize	Ms. Shakshi
3 rd Prize	Ms. Divayasi
4 th Prize	Ms. Rishu
5 th Prize	Ms. Kiranjot Kaur

Farewell

A Farewell Party was organized by the students of B.A. II, B.Com. II, BCA II, B.Sc FD II M.A. I (Hindi), M.A.I (Eco), M.A.I (Soc), M.Sc I (Maths) to bid adieu to the outgoing students of B.A. III, B.Com. III, BCA III, B.Sc FD III, M.A. II (Hindi), M.A.II (Eco), M.A.II (Soc), M.Sc II (Maths) & PGDCA on 21/04/2017. Worthy Madam Principal, Dr. Meenu Sharma presided over the function. Worthy family members of A.S. High School Khanna Trust & Management Society, Khanna Mrs Yogita Bali w/o Adv. Sh. Rajiv Rai Mehta (Esteemed President A.S. High School Khanna Trust & Management Society, Khanna), Mrs. Santosh Batra w/o Adv. Sh. B.K. Batra (Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna), Mrs. Prachi Mehta w/o Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna), Mrs. Ravinder Kaur w/o S. Shaminder Singh (Secretary, A. S. Modern Sen. Sec. School, Khanna), Mrs. Nidhi w/o Sh. Rajneesh Bedi (Member), Mrs. Upma Arora w/o Sh. Karun Arora (Member) , and Mrs. Richa w/o Sh. Navdeep Sharma (Member) were present on this occasion. Dr. Sushma Singla was the convener and Dr. Naina Sharma was the co-convener along with the students of B.A. II, B.Com. II, BCA II, B.Sc FD II M.A. I (Hindi), M.A.I (Eco), M.A.I (Soc), M.Sc I (Maths) gave a floral welcome to the College Principal Dr. Meenu Sharma. Madam Principal gave a floral and formal welcome to all the distinguished Guests present there. The College Principal performed the ceremony of lighting the lamp and gave the message of knowledge and wisdom. In his presidential address to the students Madam conveyed that only with the students we have the environment of happiness in the college. But we feel happy when our students bring laurels to the college by fulfilling their aims and reach their destination maintaining the discipline as taught by their teachers. College Principal blessed the students for their bright future. Dr. Naina Sharma and Ms. Rashmi were the stage secretary. In the beginning the Ms Parminder Kaur on behalf of B.A. II, B.Com. II, BCA II, B.Sc FD II M.A. I (Hindi), M.A.I (Eco), M.A.I (Soc), M.Sc I (Maths) welcomed all the students of outgoing classes. A colourful cultural programme was presented by the students of the college: A Folk Song, Classical Dance and Group Dance. Ms Samridhi remembered the days passed in the college. The centre of attraction was the 'Modelling Contest' . As many as 50 students participated in this contest. Participants were judged by a panel of judges namely Mrs Yogita Bali w/o Adv. Sh. Rajiv Rai Mehta (Esteemed President A.S. High School Khanna Trust & Management Society, Khanna), Mrs. Santosh Batra w/o Adv. Sh. B.K. Batra (Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna), Mrs. Prachi Mehta w/o Sh. Vikas Mehta (Secretary, A.S. College for Women, Khanna). The names of the winners are given below:-

Miss Farewell	Ms Surbhi
1 st Runner up	Ms. Shivani

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2 nd Runner up	Ms Anjali
Miss Beautiful Dress	Ms Geetanjali
Miss Cat Walk	Ms. Harpreet Kaur
Miss Beautiful Smile	Ms Sukhsimran

The student of B. A III, President (Central Association) Ms Mandeep Kaur gave a Valedictory speech and thanked all the teaching and non teaching staff members of the college. 4th class employees were also honoured by the outgoing students. Towards the end Dr. Naina Sharma gave a vote of thanks to the College Principal, Teaching and Non-Teaching staff of the college. The function came to close with National Anthem.

➤ **TRIPS & TOURS**

- ◆ **Commerce Department:-** Commerce Department organized a one day Educational trip to Markfed Khanna on **29th July, 2016.**
- ◆ **Commerce Department:-** Commerce Department organized a one day trip to Chankaya Diary Khanna on **8th August, 2016.**
- ◆ **Computer Department:-** Computer Department of the college organized a one day Educational trip to Cyber Fin Technology on **17th August, 2016.**
- ◆ **NSS Department:-** NSS Department of the college organized a one day Historical trip to Village Isru on **17th August, 2016.**
- ◆ **Physical Education Department** organized a one day Educational trip to Guru Nanak Stadium, Ludhiana on **11th September, 2016.**
- ◆ **Hindi Department** organized a one day Educational trip to Dhanik Bhaskar on **20th September, 2016.**
- ◆ **History Department** organized a one day Educational trip to Manji Sahib and Mugal Fort (Kottan) on **23rd September, 2016.**
- ◆ **Economics Department** organized a one day Educational trip to Amba Steel Industry, Alour and Garg Machine Tools Focal Point Gobindgarh on **24th September, 2016**
- ◆ **Punjabi Department** organized a one day Educational trip to Fathegarh Sahib on **1st October, 2016.**
- ◆ **English Department** organized a one day Educational trip to Dainik Bhaskar,- Sirhind and Fathegarh Sahib on **5th Nov, 2016.**



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- ♦ **B.Sc Fashion Designing Department** organized a one day Industrial Trip to Oster at Ludhiana and Gurudwara Sri Katana Sahib on **11th Nov, 2016.**
- ♦ **Home Science Department** organized a one day Educational trip at Sportking Synthetics Ltd. Kanech (Sahnewal) on **18th Nov, 2016.**
- ♦ **Sociology Department** organized a one day trip to Tiger Safari, Pavillin Mall, Ludhiana on **22th Nov, 2016.**
- ♦ **Music & Dance Department** organized a one day trip to Bhaini Sahib, Ludhiana on **27th Jan, 2017.**
- ♦ **Home Science Department:-** Home Science Department organized a one day Educational visit to Chankaya Dairy Products Ltd. Mandi Gobindgarh and Fathegarh Sahib Gurudwara on **28th January, 2017.**
- ♦ **Environmental Education Department** organized a one day Educational trip to Local Nurseries of Khanna on **5th March, 2017.**
- ♦ **Sanskrit Department:-** Sanskrit Department organized a one day Educational visit to Chandigarh on **19th March, 2017.**
- ♦ **Fashion Designing Department** organized a one day Educational Trip to Jalandhar on **26th March, 2017.**
- ♦ **Commerce Department** organized a one day Educational Trip to Markfed, Jalandhar on **04th April, 2017.**
- ♦ **Computer Science Department** organized a one day Educational Trip to Science City, Jalandhar on **04th April, 2017.**
- ♦ **Mathematics Department** organized a one day Educational Trip to Science City, Jalandhar on **04th April, 2017.**
- ♦ **History Department** organized a one day Educational Trip to Virast-E-Khalsa, Anandpur Sahib on **04th April, 2017.**
- ♦ **Hindi Department** organized a one day Educational trip to Jalandhar on **9th April, 2017.**
- ♦ **Political Science Department** organized a one day Educational Trip to Chandigarh on **9th April, 2017.**
- ♦ **Computer Science Department** organized a one day Educational Trip to Sanghol on **14th April, 2017.**



Annexure-VI

Tutorial Groups

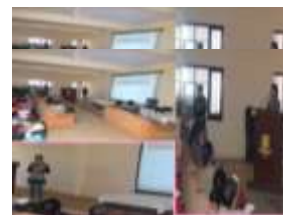
The objective of the tutorial groups is over-all development of the students. It inculcates the spirit of being a real human being with various qualities to meet with different situations in life. The value of a person demands a complete personality with the goodness of ethical & noble qualities to cope with different spheres of life.

In the session 2016-2017, the tutorial groups started with the topic Discipline and Moral values and included a number of valuable topics given below:-

Schedule of Tutorial Groups (2016-2017)

The tutorial groups of all the classes were held as per schedule given below:-

- | | | |
|----|------------|--|
| 1. | 13/08/2016 | Discipline & Moral Values |
| 2. | 17/09/2016 | General Rules & Regulations of College |
| 3. | 24/09/2016 | General Rules & Regulations of College |
| 4. | 16/11/2016 | Timing of September Exams |
| 5. | 22/11/2016 | Timing of September Exams |
| 6. | 21/01/2017 | Attendance Regulations |
| 7. | 31/01/2017 | Discipline |
| 8. | 21/02/2016 | Tax Calculations |
| 9. | 16/03/2017 | Suggestions regarding Cleanliness |



Annexure-VII (i)

❖ Panjab University Youth & Heritage Festival

Panjab University Zonal Youth and Heritage Festival 2016 was held at SDP College for Women, Ludhiana from 27th September, 2016 to 30th September, 2016. The students of Our College brought laurels to the institution by winning various prizes in youth festival. The Detail of prizes is as under:-

<u>S.No.Item</u>	<u>Name of the students</u>	<u>Positions</u>
1. Naala Making	Jashandeep Kaur (884)	1 st
2. Rassa Vatna	Jashanpreet Kaur (1811)	2 nd
3. Dasuti	Rupinder Kaur (978)	2 nd
4. Folk Orchestra	Neeru fer (547)	2 nd (Individual)
5. Folk Orchestra	Mamta (1040)	3 rd
	Ashu (1056)	
	Neha (971)	
	Jaspreet (546)	
	Jaswinder Kaur (163)	
	Neerufer (547)	
	Shilpi Bansal (805)	
	Parul Vashisht (105)	
	Anuradha (118)	
	Anita (47)	
	Simranjeet Kaur (125)	
	Jaspreet (182)	
6. Installation	Yasvi (2524)	3 rd
	Sunita (2525)	
	Nitika (921)	
	Mandeep (907)	
7. Poem Recitation	Navneet Kaur (923)	3 rd
8. Classical Dance	Aditi Ghai (920)	3 rd
9. Enu Making	Palak	3 rd



❖ Declamation Contest was organized in collaboration with State Bank of Patiala on 5th November, 2016. The results of this contest were as :-

Annexure-VII (ii)

Ms. Anjali 1st

Ms. Sania 2nd

Ms. Ritika 3rd



- ❖ **Inter College Competitions** were held at Guru Nanak Khalsa college, Ludhiana on **4th March, 2017.** In which our college students got following prizes :-
 - Ms. Meghna 2nd Prize in Salad Making
 - Ms. Navneet Kaur Consolation Prize in Poetical Recitation
- ❖ **Inter College Declamation Contest** was organized in collaboration with Ved Parchar Mandal on 18th **March, 2017** at Kamla Lohtia College, Ludhiana. Our college student Ms. Anjali(B.Com III) got 3rd Position.

Sports Achievements

In Sports and Games our students has shown outstanding performance. The college provides sufficient opportunities and training to players to compete creditably at Inter-College, Inter University, District, State and National level. This year our college teams of Table Tennis, Judo, Wrestling, Boxing, Athletics, Taekwando, Power Lifting, Gatka, Badminton, Rowing, Yachting, Karate, Canoeing and Dragon-Boat participated in Inter College, All India Inter University and Open Tournament. The sports students of the college have won 20 positions in this session out of which 12 positions are from Panjab University, Chandigarh including 2 Gold Medal, 1 Silver Medals 3 Bronze Medals and 1 fourth position. 1 student of our college participated in Boxing All India Inter-University held at L.P.U., Jalandhar, 1 students of our college got Gold Medal in All India Inter-University Yachting competition, 1 student of our college participated in Rowing All India Inter-University held at Sukhna Lake, Chandigarh. Boxing and Gatka teams of our college won championship (4th position) at Panjab University, Chandigarh. Our students got 08 positions in Open Tournaments including 02 Gold Medal, 04 Silver Medals and 02 Bronze Medals. The detail of these positions is as under:-

- Harkirandeep Kaur participated the All India Inter University Rowing Championship held at Sukhna lake, Chandigarh from 11-9-2016 to 13-9-2016.
- Boxing Team of the College participated in Inter College Competition held at Panjab University, Chandigarh from 5-10-2016 to 7-10-2016. College Boxing Team got 4th position in team championship and Roman



Annexure-VII (iii)

got Gold medal, Harjot Kaur and Prabhjot Kaur got Bronze medal. Roman participated in All India Inter-university Boxing championship held at L.P.U. Jalandhar.



- Judo Team of the College participated in Inter College Competition held at Panjab University, Chandigarh from 7-10-2016 to 8-10-2016.
- Badminton Team of the College participated in Inter College Competition held at Panjab University, Chandigarh from 7-10-2016 to 8-10-2016.
- Karate Team of the College participated in Open Karate National Competition held at Amritsar from 15-10-2016 to 17-10-2016. Parminder Kaur and Jasmeet Kaur got Gold medal, Ranjna and Manpreet Kaur got Silver medal.
- Harkirandeep Kaur participated the Open National Canoeing Competition held at Udaipur from 18-11-2016 to 22-11-2016. She got Silver medal in Canoeing Competition and Bronze medal in Dragon-Boat Competition.
- Athletics Team of the College participated in Inter College Competition held at Panjab University, Chandigarh from 21-11-2016 to 24.11.2016. Six students participated in this competition.
- Table Tennis Team of our college participated in Inter College Table Tennis Competition held at Panjab University, Chandigarh from 14-01-2017 to 15-01-2017. 5 students participated in this competition. Team bagged second position and got Silver Medals.
- Jasleen Kaur participated an Inter College Power Lifting Competition held at Panjab University Chandigarh on 22-01-2017. She got Gold Medal in this Competition.
- Manpreet Kaur participated an Inter College Wrestling Competition held at Panjab University Chandigarh on 24-01-2017. She got Bronze Medal in this Competition.
- Gatka Team of our college participated in Inter-college competition at Panjab University, Chandigarh. Rajwant Kaur bagged IVth position in this competition. Our Gatka Team got 4th championship in Inter-college competition. Rajwant Kaur, Amanpreet Kaur, Manvir Kaur, Harjot Kaur were players for this competition.
- Harkiran Kaur participated All India Inter-University Yachting Competition held at Pong Dam on 1-3-2017. She got Gold Medal in this competition.



Annexure-VII (iv)

◆ Honour to Madam Principal and Ms Uvika :-



Our college Principal Dr. Meenu Sharma was honoured by the Directorate of Sports Panjab University, Chandigarh in recognition to services rendered for the promotion of sports on 30-3-2017 as the students of our college were members of P.U. teams which secured positions in All India Inter-



University Championship and especially for Yachting game for the session 2016-17. Ms Uvika H.O.D Physical Education Deptt. was also honoured as being the incharge of Yachting Game.

➤ Minor Games Competition:-

- On 3rd September, 2016 a 'Minor Game Competition' was organized by Physical Education Department in the Sports Ground of the College. Worthy Sh. Ajay Sood then College Secretary and Chairman of Improvement Trust presided over the function. On this occasion the College Principal Dr. Meenu



Sharma along with Worthy Sh. Karun Arora Secretary, M.G.C.A.S. Model High School and Respected Sh. Raj Kumar Sahnewalia Member, A.S. High School Khanna Trust & Management

Society and Dean of Sports Madam Arvinder Kaur, Co-Dean of Sports Dr. Prabhjeet Kaur, Dean Academics Dr. Karuna Arora, Dean Co-Academics Dr. Naina Sharma, Head of Physical Education Department and Madam Manpreet Kaur gave a floral welcome to Sh. Ajay Sood. Madam Arvinder Kaur was the Stage Secretary. The College Principal Dr. Meenu Sharma in her welcome speech conveyed the importance of games in our life and motivated the students to take more and more participation in sports activities. The results of this Minor Games Competition are as follows:-

- | | | |
|---------------------|-----------------|----------------------|
| 6. 1. Ball Crossing | 1 st | Amandeep Kaur's team |
| | 2 nd | Sapna's team |
| | 3 rd | Mandeep's team |
| 7. Leg Crossing | | |
| | 1 st | Yasmeen's team |
| | 2 nd | Mandeep's team |
| | 3 rd | Amanjot's team |
| 8. Dodge Ball | | |
| | 1 st | Jasmeet's team |
| | 2 nd | Jasleen's team |
| | 3 rd | Gurjinder's team |
| 9. Frog Jump | | |



Annexure-VII (v)

1 st	Poonam 's team
2 nd	Meenu's team
3 rd	Sukhpreet 's team

10. One Leg Race

1 st	Shehneela's team
2 nd	Heena 's team
3 rd	Rohandeep 's team



Ms. Heena told the importance of National Sports Day. Towards the end Worthy Sh. Ajay Sood





Secretary, A.S.College for Women and Chairman of Improvement Trust, Worthy Sh. Karun Arora Secretary, M.G.C.A.S. Model High School and Hon'ble Sh. Rajkumar Sahnewalia Member, A.S. High School Khanna Trust & Management Society, College Principal Dr. Meenu Sharma,

Madam Arvinder Kaur, Dean of Sports Dr. Prabhjeet Kaur, Dean Academics Dr. Karuna Arora, Dean Co-Academics

Dr. Naina Sharma, Head of Physical Education Department and Madam Manpreet Kaur awarded certificates to the winning Teams. In his speech Sh. Karun Arora inspired all the athletes to do hard work in the field of sports and bring laurels for the institution.

Annexure-VIII (i)

<div style="display: flex; justify-content: space-between; align-items: center;"> <div>  <p>PROSPECTUS 2016-2017</p> </div> <div>  </div> </div> <div style="text-align: center; margin-top: 10px;"> OFFICE HOLDERS/INCHARGES OF VARIOUS COMMITTEES FOR THE SESSION 2016-2017 </div>	
1. Dean Academics	Dr. Karuna Arora
2. Dean Co-Academics	Dr. Naina Sharma
3. Dean Sports	Ms. Arvinder Kaur
Co-Dean Sports	Dr. Prabhjit Kaur
4. Bursar	Dr. Karuna Arora
5. Controller of Examination	Dr. Karuna Arora
6. Co-ordinator Internal Quality Assurance Cell	Dr. Rajni Chhabra
7. Advisory Committee Incharge	Dr. Karuna Arora
8. Central Association Incharge	Dr. Sushma Singla
9. Time Table Incharge	Ms. Puneet Sodhi
10. Convener UGC Cell	Dr. Rajni Chhabra
11. Career Guidance & Counseling Incharge	Dr. Sushma Singla
12. NCC Incharge	Dr. Goldy Garg
13. NSS Programme Officer, NSS Unit-1	Ms. Ranjit Kaur
NSS Programme Officer, NSS Unit-2	Ms. Rashmi
NSS Accountant	Sh. Ravinder Kumar
14. Grievance Redressal Committee & Gender Sensitization Committee Against Sexual Harassment Incharge	Dr. Naina Sharma
15. Equal Opportunity Cell Incharge	Dr. Naina Sharma
16. Discipline Committee Incharge	Dr. Sushma Singla
17. Cleanliness Committee Incharge	Sh. Ompal
18. Attendance Regulation Committee Incharge	Ms. Arvinder Kaur
19. Canteen & Refreshment Committee Incharge	Dr. Sushma Singla
20. Prospectus Committee Incharge	Ms. Harinder Dhami
21. Fee Concession & Scholarship Committee Incharge	Dr. Karuna Arora
22. Editor-in-Chief of the College Magazine "Agnathi"	Dr. Naina Sharma
23. College Web Site Committee Incharge	Ms. Arpana
24. Purchase Committee Incharge	S. Imrosepreet Singh
25. Alumni Association Incharge	Dr. Naina Sharma
26. Trips & Tours Committee Incharge	Ms. Ranjit Kaur
Co-Incharge	Sh. Ravinder Kumar

Annexure- VIII (ii)

 PROSPECTUS 2016-2017 	
OFFICE HOLDERS/INCHARGES OF VARIOUS COMMITTEES FOR THE SESSION 2016-2017	
27. Right to Information Cell (RTI Cell)	
a) Appellate Authority	Dr. Meenu Sharma (Principal)
b) State Public Information Officer (SPIO)	Sh. Rajinder Singla (Office Supdt.)
c) Assistant Public Information Officer (APIO)	Sh. Ravinder Kumar (Accountant)
28. Hostel Committee Incharge	Ms. Puneet Sodhi
29. Tutorials Incharge	Ms. Ranjit Kaur
30. Morning Assembly Incharge	Dr. Karuna Arora
31. Maintenance of College Building, Sports Ground & Infrastructure Incharge	Sh. Ompal
32. Beautification of Campus Incharge	Ms. Puneet Sharma
33. Press Liaison Committee Incharge	Ms. Arvinder Kaur
34. Stationary Printing Incharge	Ms. Neerja Puri
35. Library Committee Incharge	Librarian
36. Cultural/Dramatic/Academic Societies Incharges	
English Literary Society	Ms. Puneet Sodhi
Sanskrit Parishad	Dr. Karuna Arora
Punjabi Sahit Sabha	Ms. Arvinder Kaur
Home Science Society	Dr. Sushma Singla
Hindi Parishad	Dr. Naina Sharma
Political Science Society	Ms. Puneet Sodhi/H.O.D. Political Science Department
Commerce Society	Ms. Ranjit Kaur
Economics Society	Dr. Rajni Chhabra
Maths Society	Ms. Rashmi
Dance Society	Ms. Puneet Sodhi/H.O.D. Dance Department
Sociology Society	Ms. Mandeep Kaur
Music Society	Ms. Neerja Sharma
Fashion Designing Society	Ms. Harinder Kaur
Computer Science Society	Ms. Arpana
History Society	Sh. Ompal
Dramatic Society & Youth Service Club	Dr. Naina Sharma
Red Cross Society & Red Ribbon Club	Dr. Chhindergopal Kaur
Sports Society	Ms. Yuvika

Annexure IX (i)

Best Practice: I Democratic Elections

(A) To support elections at National level

The Goal

Free & fair elections are held at regular intervals in India under Election Commission of India. Elections are the process through which citizens choose who will represent them in Govt. or what will be done about a particular issue. Elections help to facilitate social & political integration as these link citizens to each other. We support elections at national level as we motivate the students to make their voting cards and to cast their vote as they have full right to elect their representative of their own choice.

The Context

We impart knowledge to the students regarding their involvement in Election as students of 18+ age are eligible to cast their vote. We guide our students how to use Electronic Voting Machines and to cast their vote through these machines as they are not fully aware of using these machines. We also tell them the benefits of using these machines. As no bogus voting can be done, one person can cast only one vote. No electricity connection is required for using these machines. It saves money as well as transport expenses. Counting can be done easily as the result of voting can be displayed once the voting process ends.

The Practice

* 17th January 2017 was celebrated as ‘State Level Voter’s Day’ by Equal Opportunity Cell & Youth Welfare Department along with NSS Unit of the college. The celebration was presided over by Worthy Principal Dr. Meenu Sharma. Inter –Class competitions of Poster Making, Declamation Contest & Essay Writing competition were also held on this occasion.

* 25th January 2017 was celebrated as National Voter’s Day by NCC Unit of the college. On this occasion college principal presided over the function & S. Gurpreet Singh gave an important speech about ‘Importance of Vote Casting’ to young students. In this occasion a pledge to vote was taken by all students & teachers present there.

* On 27th January 2017, a workshop was organised in college premises. On this occasion, officers deputed by Election Commission delivered a lecture & acknowledged the students regarding the working of Electronic Voting Machine.

Annexure IX (ii)

(B) Central Association Elections

The Goal

Central Association is a medium to build a connection between the Institution and the students so that all the academic, co-academic & sports activities could be carried out with mutual co-operation and harmony.

The Context

Our college holds these elections to inculcate a democratic spirit and leadership quality amongst students. The members of CA render their useful contribution in carrying out all the activities held in the college and also establish harmonic atmosphere inside the college. Elections have been organized in the college to elect the representative in a transparent way.

The Practice

The Central Association of the College comprises of students from all categories like sports, academic and co-academic activities. The college has been forming Central Association through democratic elections since its inception. This year also on **5th August 2016**, elections were held for the President, Vice President, Secretary, Joint Secretary and Class Representatives from different classes. The responsibility of holding these elections was given to Dr. Sushma Singla, Head of Department of Home Science. The elected students help in maintaining the discipline in the institution. The following students were declared as the elected members:-

C.A.	President	Mandeep Kaur (B.A. III)
C.A.	Vice President	Harjot Kaur (B.Com III)
C.A.	Joint Secretary	Khushboo (B.Com III)
C.A.	Secretary	Ritika (B.Com II)

The College Principal Dr. Meenu Sharma congratulated all the elected students and inspired all of them to play their role in positive and constructive way for the welfare of the institution

Annexure IX (iii)

Best Practice: II- To Promote Research in National Language

The Goal

Research is a process of steps used to collect and analyze information to increase our understanding of a topic or an issue. The purpose of research is to produce new knowledge. The purpose of holding conferences and seminars in Indian languages is to provide platform to the intelligencia to share the views through proper interaction. These seminars impart knowledge about the latest developments in the concerned field. Our college holds such seminars & conferences occasionally.

The Context

Our college holds seminars and conferences to enhance the research output of the faculty and students by providing them an opportunity to present and publish research papers. It generates a better opportunity to experience and demonstrate unity and solidarity among the faculty members.

The Practice

A One Day National Seminar was organized in A.S. College for Women, Khanna by Post Graduate Department of Hindi on **11th Feb., 2017** with the financial subsidy of 26500/- from CDC Panjab University, Chandigarh. The topic of the Seminar was **‘Adhunik Hindi Sahitya and Chintan Ke Vividh Aayaam’**. This Seminar was presided over by Advocate Esteemed S.



Paramjit Singh then Chairman, A.S. High School Khanna Trust & Management Society, Khanna. The College Principal along with Worthy Members of Management Sh. Rajesh Dalli (Gen. Secretary, A.S. High School Khanna Trust & Management Society, Khanna), Sh. Ajay



Sood (Former Secretary, A.S. College for Women and Chairman Improvement Trust, Khanna) and Sh. Raj Kumar Sahnewalia (Former Vice-President, A.S. High School Khanna Trust & Management Society, Khanna) accorded a floral welcome to Esteemed Advocate S.

Paramjit Singh and all distinguished resource persons present on the occasion. Dr. Meenu Sharma College Principal acquainted the students about the present key speakers and highlighted their achievements. The key speaker of the occasion was the famous writer and critic of Hindi Litreature Dr. Vinod Shahi (Gurgaon, Haryana). In his valuable speech he discussed upon various thought provoking topics which need to be adjudged deeply. He also acknowledged the students

Annexure IX (iv)



about newly adopted concepts. Sh. Sanjeev Dhamija (Former, Vice President A.S. High School Khanna Trust & Management Society, Khanna), Sh. Vijay Sharma (Former, Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna & Vice-President Municipal Council, Khanna), Sh. Rajiv Rai Mehta (Former, Secretary A.S. College, Khanna), Sh. Sudarshan Verma, (Former, Secretary A.S. Senior Secondary School, Khanna, Ms. Usha Shahi w/o Dr. Vinod Shahi and Dr. Narinder Sandhu Former, Principal Ramgaria College, Ludhiana and her husband advocate S. Jatinder Singh Sandhu were also present on the occasion. The first session of the Seminar was presided over by Dr. Rakesh Kumar (Head of Hindi Department Govt. Girls College, Ludhiana). As many as 46 resource persons from different places of India participated in this Seminar and 300 students attended this Seminar.



The Second session of the Seminar was presided over by Dr. Ashok Kumar Sabharwal (H.O.D. Hindi Department Panjab University, Chandigarh). The Third session of this Seminar was presided over by (Dr. Hukam Chand Rajpal, former H.O.D. Hindi, Panjabi University, Patiala). He evaluated the various research papers



presented during the whole three sessions of the Seminar and acknowledged the students about various newly established measures for criticism in the field of language. Towards the end of this seminar all the Delegates and Critics were honoured by giving certificates. On this occasion all the students of Hindi Department B.A. I, II, III and M.A. I, II as well as NCC Cadets played an important role in the Seminar and they were given certificates of appreciation. This Seminar was organized by Dr. Naina Sharma H.O.D. Hindi Department along with Ms. Tamanna Sharma, Co-Convener and stage secretary of this Seminar and Ms. Navdeep Sharma was the incharge of attendance. A Vote of thanks was given by Dr. Naina Sharma. Towards the end National Anthem was sung by one and all present there. Esteemed Advocate S. Paramjit Singh, then Chairman, A.S. High School Khanna Trust & Management Society, Khanna, Sh. Rajesh Dalli, Worthy Gen. Secretary; Sh. Sanjeev Dhamija, Respected Former Vice-President A.S. High School Khanna Trust & Management Society, Khanna; Sh. Vijay Sharma (Former, Gen. Secretary A.S. High School Khanna Trust & Management Society, Khanna and Vice-President Municipal Council, Khanna), Sh. Ajay Sood, Respected Chairman Improvement Trust, Khanna and Former Secretary, A.S. College for Women, Khanna & College Principal Dr. Meenu Sharma praised the enthusiastic efforts of Hindi Department.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
